

**MINUTES OF A REGULAR MEETING OF  
THE AURORA FIREFIGHTERS' PENSION FUND  
BOARD OF TRUSTEES  
JANUARY 12, 2023**

A regular meeting of the Aurora Firefighters' Pension Fund Board of Trustees was held on Thursday, January 12, 2023 at 8:00 a.m. in City Hall, 44 E. Downer Place, Aurora, Illinois 60507 pursuant to notice.

**CALL TO ORDER:** Trustee McChurch called the meeting to order at 8:02 a.m.

**ROLL CALL:**

**PRESENT:** Trustees Todd McChurch, Gregory Myers, David McCabe, Jason Morthland and Chris Minick

**ABSENT:** None

**ALSO PRESENT:** Attorney Charles Atwell, Atwell & Atwell; Elizabeth Adelman, Lauterbach & Amen, LLP (L&A); Deputy Treasurer Linda Read (*arrived at 8:05 a.m.*), City of Aurora; Pensioners Robert Dunn, Roger Probst and Gary Kreinitz, Aurora Firefighters' Pension Fund

**APPROVAL OF MEETING MINUTES:** *October 13, 2022 Regular Meeting:* The Board reviewed the October 13, 2022 regular meeting minutes. A motion was made by Trustee Myers and seconded by Trustee Minick to approve the October 13, 2022 meeting minutes as written. Motion carried by roll call vote.

**AYES:** Trustees McChurch, Myers, McCabe, Morthland and Minick

**NAYS:** None

**ABSENT:** None

*Semi-Annual Review of Closed Session Meeting Minutes:* There were no closed sessions meeting minutes to review.

*Linda Read arrived at 8:05 a.m.*

**ACCOUNTANT'S REPORT – LAUTERBACH & AMEN, LLP:** *Monthly Financial Report:* The Board reviewed the Monthly Financial Report for the eleven-month period ending November 30, 2022 prepared by L&A. As of November 30, 2022, the net position held in trust for pension benefits is \$214,087,765.28 for a change in position of (\$28,768,323.99). The Board also reviewed the Cash Analysis Report, Revenue Report, Expense Report, Member Contribution Report and Payroll Journal. A motion was made by Trustee Morthland and seconded by Trustee Myers to accept the Monthly Financial Report as presented. Motion carried by roll call vote.

**AYES:** Trustees McChurch, Myers, McCabe, Morthland and Minick

**NAYS:** None

**ABSENT:** None

*Presentation and Approval of Bills:* The Board reviewed the Vendor Check Report for the period September 1, 2022 through November 30, 2022 for total disbursements of \$887,229.35. A motion was made by Trustee Minick and seconded by Trustee Morthland to approve the disbursements shown on the Vendor Check Report in the amount of \$887,229.35. Motion carried by roll call vote.

**AYES:** Trustees McChurch, Myers, McCabe, Morthland and Minick

**NAYS:** None

**ABSENT:** None

*Additional Bills, if any:* There were no additional bills presented for approval.

*Discussion/Possible Action – Cash Management Policy:* The Board discussed the Cash Management Policy and determined no changes were necessary at this time.

**INVESTMENT REPORT: FPIF – Marquette Associates:** The Board reviewed the Marquette Associates report for the period ending October 31, 2022. As of October 31, 2022, the one-month total net return is 3.4% and the year-to-date net return is (18.2%) for an ending market value of \$6,952,824,020. The current asset allocation is as follows: Total Equity at 63.6%, Fixed Income at 30%, Real Estate at 5.2% and Cash at 1.2%.

*Statement of Results:* The Board reviewed the FPIF Statement of Results for the periods ending September 30, 2022, October 30, 2022 and November 30, 2022. The beginning value was \$189,449,808.64 and the ending value was \$209,687,290.78. The net return was 6.13%. A motion was made by Trustee Minick and seconded by Trustee Myers to accept the FPIF Monthly Summary and Statement of Results as presented. Motion carried unanimously by roll call vote.

AYES: Trustees McChurch, Myers, McCabe, Morthland and Minick  
NAYS: None  
ABSENT: None

**COMMUNICATIONS AND REPORTS: Affidavits of Continued Eligibility:** The Board noted that L&A mailed Affidavits of Continued Eligibility to all pensioners with the December payroll cycle and due date of January 31, 2023. A status update will be provided at the next regular meeting.

*Statements of Economic Interest:* The Board noted that the List of Filers must be submitted to the County by the City by February 1, 2023. Statements of Economic Interest will be sent to all registered filers who will need to respond by the deadline of May 1, 2023.

**APPLICATIONS FOR RETIREMENT/DISABILITY BENEFITS: Approve Revised Retirement Benefits and Retro Payments – Gary Krienitz, Robert Kulovitz and Jason Morthland:** The Board reviewed Robert Kulovitz's revised regular retirement benefit calculation by L&A. Mr. Kulovitz's revised applicable salary is \$141,820.80. The Board noted that Mr. Kulovitz is due a variance payment in the amount of \$1,250.32 for the period August 5, 2022 through November 30, 2022. A motion was made by Trustee Morthland and seconded by Trustee Myers to approve Robert Kulovitz's revised regular retirement benefit calculated by L&A. Motion carried by roll call vote.

AYES: Trustees McChurch, Myers, McCabe, Morthland and Minick  
NAYS: None  
ABSENT: None

The Board reviewed Jason Morthland's revised regular retirement benefit calculation by L&A. Mr. Morthland's revised applicable salary is \$120,199.80. The Board noted that Mr. Morthland is due a variance payment in the amount of \$2,312.91 for the period February 2, 2022 through November 30, 2022. A motion was made by Trustee McCabe and seconded by Trustee Minick to approve Jason Morthland's revised regular retirement benefit calculated by L&A. Motion carried by roll call vote.

AYES: Trustees McChurch, Myers, McCabe and Minick  
NAYS: None  
ABSENT: None  
ABSTAIN: Trustee Morthland

*Approve Regular Retirement Benefits – Javon Cross and Mark Matkovich:* The Board reviewed the regular retirement benefit calculation for Javon Cross prepared by L&A. Assistant Chief Cross had an entry date of March 3, 1997, retirement date of March 3, 2023, effective date of pension of March 4, 2023, 50 years of age at date of retirement, 26 years of creditable service, applicable salary of \$211,359.86, applicable pension percentage of 65%, amount of originally granted monthly pension of \$11,448.66 and amount of originally granted annual pension of \$137,383.92.

The Board also reviewed the regular retirement benefit calculation for Mark Matkovich prepared by L&A. Assistant Chief Matkovich had an entry date of February 5, 1996, retirement date of February 10, 2023, effective date of pension of February 11, 2023, 51 years of age at date of retirement, 27 years of creditable service, applicable salary of \$212,529.86, applicable pension percentage of 67.5%, amount of originally granted monthly

pension of \$11,954.81 and amount of originally granted annual pension of \$143,457.72. A motion was made by Trustee Morthland and seconded by Trustee Myers to approve Javon Cross' and Mark Matkovich's regular retirement benefit calculated by L&A. Motion carried by roll call vote.

AYES: Trustees McChurch, Myers, McCabe, Morthland and Minick  
NAYS: None  
ABSENT: None

*Deceased Pensioner – Gary Strong/Approve Surviving Spouse Benefit – Patricia Strong:* The Board noted that Gary Strong passed away on December 11, 2022. The Board reviewed the surviving spouse benefit calculation for Patricia Strong with an effective date of December 12, 2022 for a monthly benefit of \$8,066.39 with no additional increases. A motion was made by Trustee McCabe and seconded by Trustee Myers to approve the surviving spouse benefit of Patricia Strong calculated by L&A. Motion carried by roll call vote.

AYES: Trustees McChurch, Myers, McCabe, Morthland and Minick  
NAYS: None  
ABSENT: None

**APPLICATIONS FOR MEMBERSHIP/WITHDRAWALS FROM PENSION FUND:** There were no applications for membership or withdrawal from the Fund.

**OLD BUSINESS:** *Discussion/Possible Action – BMO Harris Bank Cash Reserve Guidelines:* The Board discussed the BMO Harris Bank account and determined there was no need to establish any cash reserve balance guidelines at this time.

*Review/Update – Rules and Regulations:* The Board discussed the proposed updates to the Rules and Regulations. Further discussion will be held at the next regular meeting.

*Pension Benefit Discrepancies/Adjustments: QILDRO – Joseph Franzen/Cindy Franzen:* The Board discussed the pension benefit discrepancies related to Joseph Franzen and Cindy Franzen's QILDRO agreement. A motion was made by Trustee McCabe and seconded by Trustee Minick to table the discussion of Joseph Franzen and Cindy Franzen's QILDRO agreement to the next regular meeting. Motion carried by roll call vote.

AYES: Trustees McChurch, Myers, McCabe, Morthland and Minick  
NAYS: None  
ABSENT: None

**NEW BUSINESS:** *Approve Annual Cost of Living Increases for Pensioners:* The Board reviewed the 2023 Cost of Living Adjustments (see attached) calculated by L&A. A motion was made by Trustee Morthland and seconded by Trustee Minick to approve the 2023 Cost of Living Adjustments as required by statute and calculated by L&A. Motion carried by roll call vote.

AYES: Trustees McChurch, Myers, McCabe, Morthland and Minick  
NAYS: None  
ABSENT: None

*Review Trustee Term Expirations and Election Procedures:* The Board noted that the active member term currently held by Trustee McChurch is expiring in April 2023. Trustee McChurch expressed his interest to remain on the Board if nominated. L&A will conduct an election on behalf of the Pension Fund for one of the two active member Trustee positions.

*Discussion/Possible Action – Reassignment of Pension Fund Clerk Responsibilities:* The Board noted that further discussion will be held at the next regular meeting.

*Discussion/Possible Action – Status Update and IFPIF Requests Pertaining to Consolidation:* The Board noted that there were no requests pertaining to consolidation to discuss.

**ATTORNEY'S REPORT – ATWELL & ATWELL:** *Legal Updates:* There were no legal updates provided.

**TRUSTEE TRAINING UPDATES:** The Board reviewed the Trustee Training Summary and discussed upcoming training opportunities. Trustees were reminded to submit any certificates of completion to L&A for recordkeeping.

*Approval of Trustee Training Registration Fees and Reimbursable Expenses:* There were no trustee training registration fees or reimbursable expenses presented for approval.

**PUBLIC COMMENT:** There was no public comment.

**CLOSED SESSION, IF NEEDED:** There was no need for closed session.

**ADJOURNMENT:** A motion was made by Trustee McCabe and seconded by Trustee Minick to adjourn the meeting at 8:54 a.m. Motion carried by roll call vote.

AYES: Trustees McChurch, Myers, McCabe, Morthland and Minick

NAYS: None

ABSENT: None

The next regular meeting is scheduled for April 13, 2023 at 8:00 a.m.

  
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Board President or Secretary Name

Minutes approved by the Board of Trustees on 4-13-23.

*Minutes prepared by Elizabeth Adelman, Pension Services Administrator, Lauterbach & Amen, LLP*