City of Aurora
Tree Board Meeting Minutes

Date: March 19, 2019
Location: Phillips Park Maintenance Garage – 903 Ray Moses Drive, 60505

Time: 1:05 pm

Roll Call:
Present: Ian Wade, Gio Santana, Tim Forbes, Adrian Perez, Nick Day, Rachel White, Bill Donnell
Absent: Alex Voigt, Ed Sieben, Lacy Neal, Mollie Millen

Guest: Clayton Muhammed

Meeting called to order at 1:05 p.m.

February 22, 2019 meeting minutes were approved

Public Comments: none

Tree Planting Specifications:
- Discussed contractor adherence to tree planting specifications
- Make sure trees are not installed too deeply, removal of top half of burlap and ropes.
- Possible audit of spring tree plantings; manpower time is an issue

Parkway Tree Pruning Specifications
- Discussed current ordinance guidelines for clearance above sidewalks (10 feet) and at curbside (16 feet).
- Fourteen (14) feet is needed at curbside for utility vehicle clearance
- Customer service issue: The representative does not know if a non-owner of a property calls into customer service requesting a neighbor’s tree to be trimmed. Suggestion was made to request contact information to confirm.

Downtown Trees:
- A design RFQ for closing in vaults
- Address what types of trees should be planted in sidewalks along Benton Street adjacent to PNC building due to overhang

2019 Arbor Day planning:
- This year’s theme: Trees, Learning, Collaboration (TLC)
- Five (5) school will hold an event with 1 tree planted
- It would be good to have folks from the tree board speak at the events

2019 Spring parkway Tree Planting:
- 90 to 100 planting sites this spring
- Tree species availability known next week
- Free tree program may change moving forward
Other Business:
– Philips Park will begin a tree inventory, more information to come.

Adjournment at 1:34 p.m.