

Minutes

Name: Aurora Human Relations Commission

Date: 13 April 2023

Time: 5:30pm-6:30pm

Location: 44 E. Downer Place, 2nd Floor Conference Room (back of Council Chambers)

1. Call to Order
 - Chairperson Small called the meeting to order at 5:35 PM
2. Roll Call
 - Taken by Annette McMahon who noted a quorum was present
 - Members present: Robert Lundquist, Ryan Maley, Annette McMahon, Ricky Rogers, Maureen McKane, Luanne LoMonte, Hortencia Ramos, Penelope Torres, William Small
3. Others Present – Michele Williams
4. Approval of Minutes – Motion brought forward by Robert Lundquist, second by Ryan Maley
5. Public Comments - none
6. **Agenda Items (listed)**
 - **New Commissioner (AHRC) - Maureen McKane**
 - Welcome Maureen! Maureen is retired from her Psychotherapy career and is now writing a book.
 - We now have 10 members, please continue to recommend joining our commission to people you know
 - **Annual Zoom Ethics Training- Boards and Commissions**
 - There will be a make up session for all who cannot make it to the April 16th training
 - **Update on Disbursement of Approved funds to (9) non-profit organizations**
 - Disbursements are now mostly complete
 - Still waiting for a date from P Flag and Youth Outlook
 - **Fairness & Equity for A Better Aurora / Community Outreach Updates**
 - The visit to the Disability Association went well and we home to have positive results from that visit
 - **Overview of Complaint Review Process**
 - Ryan put together and presented information

- When a complaint is received, there will be a jurisdiction check and then the city liaison will notify the chair. A case number will be assigned, the complaint will be scheduled on an agenda. Communication will be shared with the complainant, a letter sent to the respondent, requirements will be shared with both parties and the respondent will have 30 days to respond.
 - We need to verify the date to respond by
 - Chairperson Small added that within this process the decision must be made to determine if each complaint is valid
 - Chairperson Small asked that the ordinance is verified and that that complaints should come to the HRC not just the Chairperson
 - Commissioners agreed that if a complaint comes in we can call an emergency meeting to review so that 30 days are not added to the process
7. Complaint Reviews / Other Business (optional)
- Case # 23 HRC 001
 - o Letters to respondents will be sent via certified mail
 - o Sending certified mail will be added to the process
 - o Invite Deb to the next meeting
 - o Discussion on response to respondents, we can ask for additional data
 - o Copy of ordinance should be included with letter responses
 - 2nd Complaint for Evaluation
8. Announcements (optional)
- o Brochures were picked up, members of the Commission will help get them passed out around the city
 - o Penelope attended the LGBTQ meeting 2 weeks ago. They have officers now, are working on getting organized and are hoping to build partnerships.
 - o 4 people are attending the Gala
9. Closed Session (if needed)
- o Pursuant to (5 ILCS 120/2(XX)(XX)) of the Open Meetings Act
 - o No closed session held
10. Adjournment - Next Meeting Scheduled for Thursday May 11, 2023
- o Motion to adjourn by Penelope Torres, seconded by Robert Lundquist
 - o Meeting adjourned 6:28 PM