

**SUBMITTAL REQUIREMENTS, APPLICATION
TIMEFRAMES and INSPECTION CONTACTS**

www.aurora-il.org

630.256.3130

Please use online portal: <https://auro-trk.aspgov.com/etrakit/>

City of Aurora

Development Services Department

Division of Building and Permits

77 S Broadway

Aurora, IL 60505



Types of Application	Application Fee	Initial Timeframe	Number of Copies		Revision Timeframe	Number of Copies		
			Drawings	Documents		Drawings	Documents	
Primary IBC	COCO (Com. Certificate of Occupancy)	\$194	5	1	1	5	1	1
	Comm. Addition, or Shell Only	\$837	10	4	3	5	3	2
	Commercial New	\$837	15	4	3	5	3	2
	Comm. Remodel (50k and over)	*\$53-\$212	10	4	3	5	3	2
	Com. Remodel (< 50k), Foundations	*\$53-\$212	5	4	3	5	3	2
	Com. Single Trade (includes Fire)	\$97	4	4	2	4	3	2
	Commercial Solar	\$106	10	4	2	5	3	2
	Communication (Antennas, Poles)	\$106	10	4	3	5	3	2
IBC or IRC	Demolition	*\$65-\$97	5	3	2	5	3	2
	Engineering (ROW, Driveway 2, etc.)	Please contact Engineering Department to discuss timeframes and submittals						
	Fire Damage	*\$65-\$97	10	4	3	5	3	2
Primary IRC	Residential Masterplan / New	\$232	10	4	3	5	3	2
	Residential Addition / Remodel	\$232 / \$65	10	4	3	5	3	2
	Residential Single Trade	\$65	3	2	2	3	2	2
	Residential Solar	\$65	5	2	2	5	2	2
IZC	Zoning (Fence, Driveway 1, etc.)	\$65	3	1	1	3	1	1
	Signage	\$97	3	2	2	3	2	2

Permit Inquiries email: bpcsrgroup@aurora.il.us

Revision Submittals email: bprevisions@aurora.il.us

DISCLAIMERS

Timeframes above are estimated in business days and the assigned timeframe will be based on workload at the time of submission.

All properties located in the historic district or fox walk district will require an additional permit application with an additional review time frame.

Residential roof and residential furnace/a.c. replacement permits are issued over the counter, unless the property is located in the historic district.

Drawings reflect actual plans, details, elevations, etc. Documents reflect specification sheets, calculations, correspondence, etc.

*Application Fees vary based on number of trades and/or Residential vs Commercial projects

Plans Examiners (for commercial projects)

	Email Address	Desk Phone	Cell Phone
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Kevin Ream	reamk@aurora.il.us	630.256.3156	630.465.7066
Dan Seggebruch	seggebruchd@aurora.il.us	630.256.3158	630.878.1873

Inspector Contact Information

	Trade	Email Address	Desk Phone	Cell Phone
Ron Bergstrom	Electrical	bergstromr@aurora.il.us	630.256.3135	630.878.6765
Murry Brazelton	Building	brazeltonm@aurora.il.us	630.256.3148	630.538.1181
Justin Cyr	Building	cyrj@aurora.il.us	630.256.3146	630.878.1865
Jason Elsenbroek	Electrical	elsenbroekj@aurora.il.us	630.256.3159	630.878.1864
Derrick Faxon	Plumbing	faxond@aurora.il.us	630.256.3145	630.878.1854
Jim French	Fire	frenchj@aurora.il.us	630.256.3137	630.450.4991
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Rick Olson	Plumbing	olsonr@aurora.il.us	630.257.3136	630.878.1874
Scott Seaberg	Building	seabergs@aurora.il.us	630.256.3149	630.423.2874

Contact Inspectors the morning of inspection between 7:30am-8:30am for general timeframe if needed.

The field copies of stamped approved plans are **REQUIRED** to be on site for all inspections.