

Aurora Emergency Management Agency

Emergency Volunteer Services

1200 E. Indian Trail Rd., Aurora, IL 60505

Phone: 630.256.5800

Email: ema@aurora-il.org



Dear Applicant:

Thank you for your interest in volunteering with the City of Aurora Emergency Management Agency Emergency Volunteer Services.

Our Agency would not be able to fulfill its mission without the hard work and dedicated service of volunteers. Our unpaid professionals contribute countless hours in order to serve their fellow residents, and make the City of Aurora a safer place to live. We are always interested in speaking to local residents who share our dedication to community service.

To be eligible, applicants must meet the following minimum requirements:

- Must be at least 18 years of age at the time of application
- Resident of Aurora¹
- Valid Illinois Driver's License
- Proof of Vehicle Insurance
- Subject to a background check
- Agree to a Code of Conduct and adhere to all EMA rules and regulations
- Commit to donating a minimum of 12 hours of service every three months

Additionally, applicants must understand that as a member, they may be frequently placed in situations that require extended periods of heavy physical activity under a variety of environmental conditions.

By simply contacting us and inquiring, you will have completed the first step.

After you have completed and returned your application, the Aurora Emergency Management Agency will review your application and perform a security/background check in coordination with Human Resources Department and reference checks will be conducted. You will be contacted for an interview after results of the background checks are returned. We ask that you also bring copies of any certifications or licenses you may have (i.e. Emergency Medical Technician, Hazardous Materials Operations Certification, Amateur Radio License, FEMA courses, etc.). These items are not needed to be a member, but those skills can be of use in your area of interest.

Your willingness to volunteer is greatly appreciated,

Natalie E. Wiza

AEMA Coordinator

¹Those residing more than 10 miles outside of the corporate limits of Aurora may apply for a volunteer position, but are prohibited from responding to emergency call-outs from home.

Please note: We do not accept court-ordered community service hours.

Equal Employment Opportunity Statement

The City of Aurora does not discriminate on the basis of race, color, national origin, gender, religion, age, or disability in employment or the provision of services.

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Contact Information

Name (First and Last): _____ Date of Birth: _____

Street Address: _____

City, State, Zip: _____

Driver's License Number: _____

Home Phone: _____ Cell Phone: _____

E-mail: _____

Emergency Contact: _____ Relationship: _____

Emergency Contact Phone: _____

Vehicle Information

Make: _____ Model: _____

Color: _____ Plate Number: _____

Have you been in an accident in the past three years? [] Yes [] No

If yes, please explain:

Auto Insurance Group: _____ Policy Number: _____

Contact Information: _____

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Military Service

Branch: _____ Active Reserve Guard

From: _____ to _____

Are you presently a member of a Reserve or National Guard unit? Yes No

Education

Highest level of education completed:

High School Associate Bachelor Graduate Trade/Vocational

Interests

Mark all that apply:

Traffic

Ham/Auxiliary Communications

Public Education and Resiliency

Ground Search and Rescue

Weather

Emergency Operations Center

Other, please explain:

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Skills or Qualifications

Have you applied to or been a member of this agency or any other Emergency Management Agency before? Yes No

If yes, please explain:

Are you now or have you ever been a member of a Fire Department? Yes No

Are you now or have you ever been a Law Enforcement Officer? Yes No

Are you an Amateur Radio Operator? Yes No

If yes, please provide: Call Sign: _____ Class: _____

Check the appropriate line for any certifications that you possess. Attach copies to completed application.

HazMat Awareness First Aid Traffic Management

HazMat Operations CPR/AED CERT

NIMS Training EMT Search and Rescue

IEMA Training First Responder NWS Severe Weather Spotter

Other Specialized Training: _____

Summarize previous experience as a volunteer:

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Limitations

Some volunteer roles and responsibilities will require walking, reaching, and standing for long periods of time, lifting 50lbs, night driving, exposure to emergency lighting and sounds, etc. Are there any medical, physical, cognitive, or other limitations that would affect the type of work you are required to perform?

Please explain:

Employment

Current Employer: _____

Employer Address: _____

Employer Phone: _____ Length of Employment: _____

May we contact your current employer? Yes No

References

Please provide three personal references that you have known for at least five (5) years, no relatives:

Name: _____ Phone: (_____) _____

Name: _____ Phone: (_____) _____

Name: _____ Phone: (_____) _____

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Narrative

Briefly explain why you want to become a volunteer member of AEMA and the skills you can provide to the service:

Availability

Please check the day(s)/time(s) you have general availability for agency duties.

| | Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|----------------------|--------|--------|---------|-----------|----------|--------|----------|
| Days 7A - 3P | | | | | | | |
| Evenings 3P - 11P | | | | | | | |
| Nights 11P - 7A | | | | | | | |

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