

RENTAL PROGRAM FEES



RENTAL LICENSE ANNUAL FEE

LICENSE FEE MUST BE PAID ANNUALLY FOR ALL PROPERTIES • LICENSE WAIVER APPLIES TO INSPECTION ONLY

DWELLING UNITS PER PARCEL	LICENSING PERIOD SEPT 1, 2016 - AUG 31, 2017
1	90.00
2	125.00
3-5	150.00
6-10	300.00
11-20	400.00
21-30	500.00
31-40	700.00
41-50	800.00
51-75	1,000.00
76-100	1,100.00
Over 100	1,300.00

RENTAL INSPECTION & LATE FEES

RENTAL LICENSE PAST DUE FEES	
Rental License Late Fee over 30 Days Past Due	80.00
Rental License Late Fee over 60 days Past Due	160.00
MISSED INSPECTION APPOINTMENTS	
1st Missed Inspection - No Show	150.00
2nd Missed Inspection - No Show	250.00
3rd Missed Inspection - No Show	500.00
RESCHEDULED INSPECTION APPOINTMENTS	
Rescheduled Inspection - 1st time	Free
Rescheduled Inspection - 2nd time	150.00
INSPECTION FEES	
Initial Inspection	Included in License Fee
1st Re-inspection (NEW FEE)	80.00
2nd Re-inspection	150.00
3rd Re-inspection	250.00
4th Re-inspection	500.00
Emergency Inspection: includes but not limited to confirmed reports of: no heat, no water, no electric, non-working smoke/CO2 detectors, leaks and infestation	200.00
UNREGISTERED PROPERTY FEE	
Unregistered Property Late Fee: applies to property that has not yet been registered within 10 business days of becoming a rental	150.00
OTHER FEES	
Landlord Training Class (Missed Class)	100.00
Lease Addendum (Missing at Time of Inspection)	100.00 per unit
Background Check (Missing at Time of Inspection)	100.00 per unit

VACANT RESIDENTIAL AND COMMERCIAL FEES

Vacant Residential or Commercial Registration required after structure is vacant for 6 months. Registration bi-annually, January 1st and July 1st.	250.00/bi-annually for 2 years; 500.00/bi-annually thereafter
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FORECLOSURE RESIDENTIAL AND COMMERCIAL FEES

Foreclosure Residential or Commercial Registration required within 14 days of a legal filing seeking foreclosure. Registration bi-annually, January 1st and July 1st.	250.00/bi-annually for 2 years; 500.00/bi-annually thereafter
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