

**ROW – EXCAVATION, UTILITY AND/OR PAVING IN RIGHT OF WAY
APPLICATION FORM**

FOR OFFICIAL USE ONLY	TOTAL FEE _____	 <p>AURORA The City of Lights</p> <p>DIVISION OF BUILDING & PERMITS</p> <p>AURORA, ILLINOIS 60505</p>
PERMIT APPLICATION NO _____	BLDG _____	
_____	PLRV _____	
_____	ENG _____	
SUBMITTED _____/_____/_____ NOTIFIED _____/_____/_____	WTR _____	
ZONING _____	WEB www.aurora-il.org	
Classification _____	FAX (630) 256-3139	
	TELEPHONE (630) 256-3130	

LAND / PARCEL INFORMATION

PROPERTY ADDRESS _____	TENANT & Contact Name _____
PROPERTY OWNER & Contact Name _____	ADDRESS _____
OWNER'S ADDRESS _____	PHONE # () _____
PHONE # () _____	FAX # () _____
FAX # () _____	E-MAIL _____
E-MAIL _____	

REQUIRED SUBMITTAL ITEMS / STEPS

- Current Plat of Survey indicating location of all work must accompany this form.
- If your property is located in one of Aurora's Historic Districts, you must contact the Historic Preservation Division at (630) 844-3648 and apply for a Certificate of Appropriateness.

REQUIRED SUBMITTAL ITEMS / STEPS

- Three sets of site plans and construction documents.
- It is the responsibility of the contractor/owner to notify J.U.L.I.E. at (800) 892-0123 to mark any utilities.
- Please refer to the Aurora Zoning Ordinance for more details.
- Obtain Homeowners Association's permission if needed.
- Licensed and bonded contractors are required for any work being done in the public right of way.

DRIVEWAY PROJECT INFORMATION

Are you performing any curb work? If yes, explain on page 3 under Description of work If yes (DRV2) Yes No

Are you replacing public sidewalk?
If yes (DRV2) Yes No

Is your existing concrete or asphalt drive approach deteriorated?
If yes (DRV2) Yes No

Will any street patching or paving be required for this project?
If yes, explain on page 2 under description of work.
If yes (DRV2) Yes No

CHECK applicable driveway material type
Asphalt (Asph) Other (indicate) _____
Concrete (Conc) Unit Pavers (Upav)

I, the applicant agree to conform to all applicable laws of the City of Aurora. I understand that the approval of this application and issuance of a permit does not obviate the need to comply with all applicable laws and ordinances. I agree to hold harmless and indemnify the City of Aurora for any claim against the City as the result of any act of commission or omission by or on behalf of the undersigned, his/her agent, principle, contractor, subcontractor or supplier. I the undersigned am the Owner or a duly contracted representative of the owner of said property.

I hereby agree that full and complete restoration per the City of Aurora Standard Specifications for Improvements of any and all excavations in a safe and expeditious manner, as set forth in this Excavation Permit, is my responsibility. I also understand that failure to do so will result in a lien against my property to cover any and all costs incurred by the City of Aurora to make final repairs and restoration.

PROJECT COST

TOTAL COST OF IMPROVEMENTS \$ _____

DATE OF COMPLETION _____

OWNER _____
(PRINT)

OWNER _____
(SIGNATURE)

Address _____

Application # _____ - _____

NEW WATER & IRRIGATION SYSTEMS PROJECT INFORMATION

Are you proposing a new domestic water connection?
If yes (NWTR) Yes No

Commercial Irrigation
If yes (CIRR) Yes No

Do you need a new City Sewer Connection? Yes No
Proposed size of new connection _____
Proposed size of meter _____

TOTAL COST OF IMPROVEMENTS \$ _____
DATE OF COMPLETION _____

ELECTRICAL INFORMATION

ELECTRIC SERVICE SIZE _____ AMPS EXIST NEW

OF SETS OF SERVICE CONDUCTORS _____

SIZES OF SERVICE CONDUCTORS _____

OF ELECTRIC METERS _____ SERVICE VOLTAGE _____

TOTAL COST OF IMPROVEMENTS \$ _____

DATE OF COMPLETION _____

The placement of concrete shall not begin prior to the first Monday in April and shall be completed no later than the third Friday in October (weather permitting). The placement of concrete may be permitted until the first Friday in November, upon written approval by the City Engineer or his designee. Full-time inspection is required by a certified testing service and cold weather blanketing shall be employed for work performed after the third Friday in October.

CONTRACTOR INFORMATION

Licensed and bonded contractors are required for any work being done in the public right of way. Please list the contractors associated with this project.

BUSINESS NAME _____
 AURORA REGISTRATION # _____ - _____
 CONTACT NAME _____
 TELEPHONE # _____
 SIGNATURE _____

BUSINESS NAME _____
 AURORA REGISTRATION # _____ - _____
 CONTACT NAME _____
 TELEPHONE # _____
 SIGNATURE _____

City of Aurora Contractor Registration Requirements are as follows:

1. **Original Performance and Maintenance Bond** (in the amount of \$20,000 dollars valid for 1 year)
2. **Copy of certificate of insurance showing general public liability** (minimum coverage 1 mil)
3. **Certificate of insurance must include workman's compensation**
4. **\$100.00 license registration fee** (payable to City of Aurora)

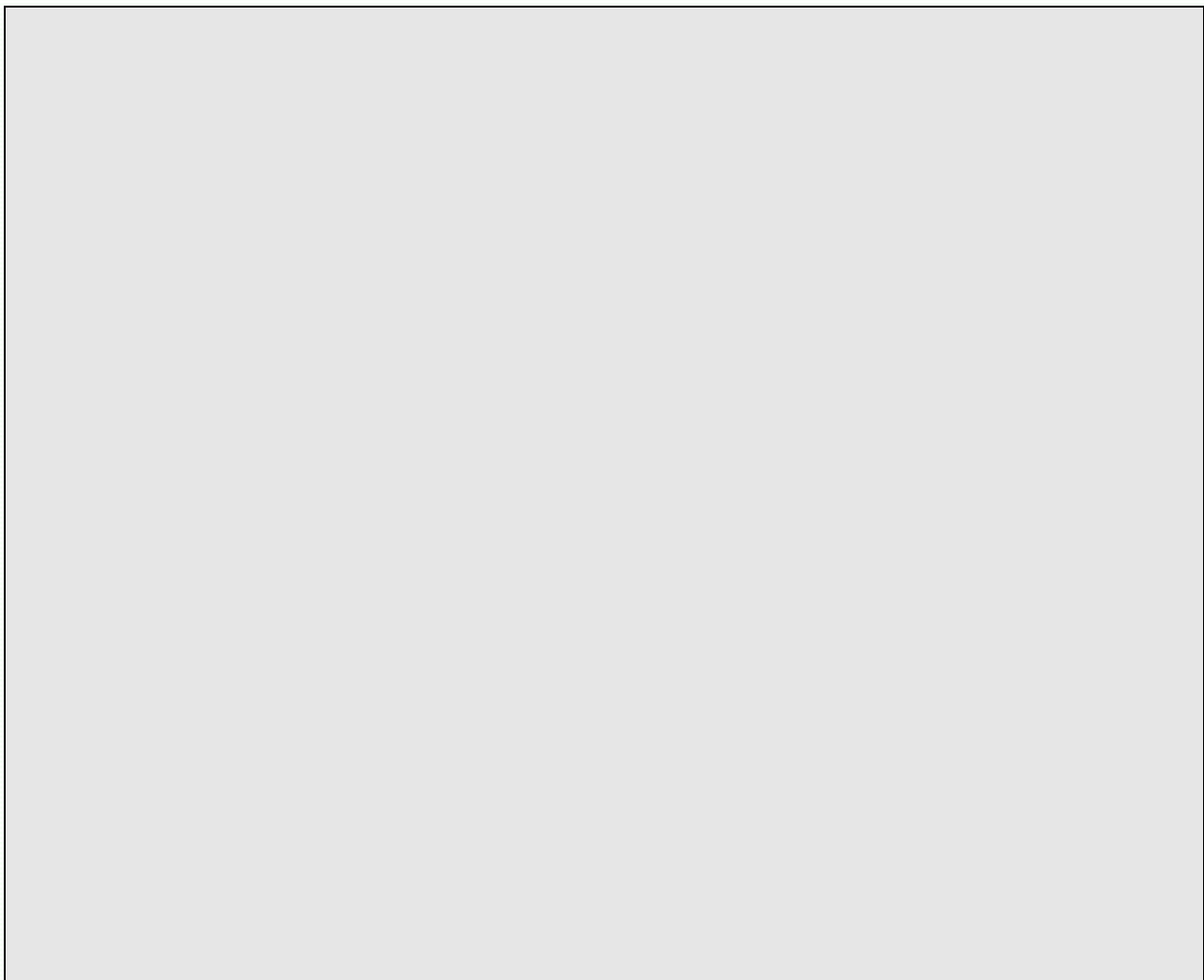
Address _____

Application # _____ - _____



Please provide a written description of the proposed work to be completed:

In the space below please sketch where the work is to be done. Please show your house, the street, and any sidewalk, curb, driveways or other structures that may need to be excavated or removed and replaced.



If you should have any additional questions or concerns, you may contact the Division of Engineering at (630) 256-3200.

Application submittals are to be dropped off at the Division of Building & Permits at 65 Water St.

CITY OF AURORA – ROW PERMIT
STANDARD NOTES
REVISED 12-28-20

**These standard notes are hereby made a part of your permit
and shall be a standard of conformance for this work.**

1. All work shall conform to COA Ordinance No. 017-053.
2. The contractor shall be responsible to field locate all utilities and services, whether public or private, and shall maintain five foot (5') clearance from all City of Aurora utility facilities, including Water, Sanitary, Storm, and COA Fiber.
3. All bore pits and or hand holes shall maintain a minimum distance of 2.5 feet from any concrete curb, road, or gravel shoulder edge. The contractor shall be responsible for the cost of repair / replacement of any incidental damage done to existing utilities or services whether private or public including emergency repairs and or landscape restoration as may be associated with the execution of this work, including directional boring strikes.
4. In the event of damage to a lead service, responsibility shall require complete replacement from the main to the B-box. No partial repairs will be allowed. Abandonment of the old line and corp. shall be per appropriate City detail. The replacement shall be via a new tap and corp. that is located at least 3.0 feet away from the old service line tap.
5. Any potholing that takes place within 2.0 feet of the back of curb or within a pavement section shall be properly backfilled with (CA-7) trench backfill. Please also be advised that any potholing in asphalt surfaces shall be through cored openings, using appropriate coring devices, with the asphalt core being retained to be properly reinstalled at the appropriate height, cross slope, with all kerfs and drill openings sealed with elastomeric epoxy.
6. Conduit under ALL Sidewalks and Pavements shall be by directional bore, pushed, or augured – **No open cut of Sidewalks or Pavement will be permitted**
7. Lane closure barricading must meet IDOT Standards and must be removed at the end of each day allowing the lane(s) to be re-opened to traffic. Working hours for all sites shall be strictly limited to 9:00am – 3:00pm.
8. A copy of the approved permit and the associated plan shall be on the work site at all times during construction.
9. The contractor shall notify the City, by email to enggenmail@aurora-il.org least 48 hours before any work is to begin.
10. Any contractors working in the City of Aurora public right of way shall carry the appropriate Public Works Department license and bond for the proposed work. Licensing help is available by calling (630) 256-3200.
11. For any portion of the proposed work that is not within City of Aurora Public Right-of-Way(s), this Public Works Engineering Division sign-off is only to acknowledge the review of City of Aurora utilities facilities within that portion of private property and not permitting work on private property, County, or State Right-of-Way.
12. All Electrical Conflicts that **do not** involve traffic infrastructure shall be coordinated with City of Aurora Electrical Division Forman at: (630) 256-3820. All conflicts involving Traffic Infrastructure: Contact /Coordinate with Meade Electric (773) 287-7600 to locate signal/fiber conduits, before doing work.
13. All disturbed areas shall be restored to original condition or better.