



**City of Aurora
Home Improvement Incentive Program (HIIP)
Application**

Name: _____ Phone: _____

Address: _____

City: _____ State: _____ Zip Code: _____

E-mail: _____

Co-Owner Name, if applicable: _____

Total Number of People in Household: _____

Annual Gross Household Income*: _____

***MUST include ALL income, benefits, and wages of those in household 18 or older.**

Household 2018 Income Limits, per HUD Guidelines

Family Size	1	2	3	4	5	6	7	8
Income Limit	\$47,400	\$54,200	\$60,950	\$67,700	\$73,150	\$78,550	\$83,950	\$89,400

Note: Income cannot exceed the Program's maximum income limits.

Please list names, social security numbers, and birth dates for every person in your household:

Name	Social Security Number	Birth Date

Year home was constructed: _____

Homes constructed before 1978 are subject to compliance with HUD's Lead Safe Housing Rule (24 CFR Part 35) and the EPA's *Lead Renovation, Repair, and Painting Program* (40 CFR Part 745). Depending upon the applicant's scope of work, fees for any and all related services related to addressing lead-based paint hazards are the homeowner's responsibility. Documentation that any and all applicable lead-based paint hazard requirements have been met will be required before the City issues payment.

City of Aurora Home Improvement Incentive Program (HIIP) Guidelines

Purpose: To assist homeowners with exterior repairs to their primary residence.

Approval: Based on the merit, design, urgency and need of project upon review by the City of Aurora, Neighborhood Redevelopment Division. The City reserves the right to prioritize applications on the basis and scope of work, level of private investment and relative impact of the proposed improvements on the City.

Assistance: Owner occupants of the home to receive the repairs may be eligible to receive a rebate for 90% of project costs, up to \$2,000.00. Housing upgrades covered by other City funded programs, such as Safety First and Safe at Home, are excluded from this program.

Eligible Locations: Single family homes located in the City of Aurora.

Who's Eligible: City residents who meet the following income limits:

2018 INCOME LIMITS, Per HUD Guidelines

Family Size	1	2	3	4	5	6	7	8
Income Limit	\$47,400	\$54,200	\$60,950	\$67,700	\$73,150	\$78,550	\$83,950	\$89,400

Note: Income cannot exceed the Program's maximum income limits.

Eligible Improvements - Must be visible from the street:

- Repair exterior doors
- Repair porches, depending on scope of work
- Repair/replace gutters, downspouts, aluminum fascia/soffit
- Other exterior improvements, to be considered on case-by-case basis

Ineligible Improvements:

- Additions to existing structure
- Purchase or repair of decorative items and furnishings
- Interior remodeling
- Purchase or repair of equipment and tools
- Improvements completed or in progress prior to notification of approval
- Improvements performed by contractors not possessing a current City license
- Improvements made without having obtained a building permit
- Construction or repair of swimming pools, hot tubs and decks
- Repair or replacement of roofs and air conditioning units covered under another City program
- Handicapped accessibility projects which are covered under another City program
- Repair work covered by insurance or warranty policies
- Other restrictions may apply

Initial Please initial each to indicate you have read and understand each guideline

Eligible applicant household income is less than or equal to 80% of Kane County median family income, which is based on number of persons living in the house.

This program covers single family homes that are used as the owner's primary residence.

Applicants must agree to legal covenants for a three year period that requires homeownership and maintenance of the property.

Approved applicants must execute an Agreement and Covenants, Conditions and Restrictions, which restricts homeowners from renting the home, selling the home, or reapplying for the program within a three year period. If the homeowner violates the Agreement and Covenants, Conditions, and Restrictions, then the homeowner must repay to the City the entire rebate amount.

Applicants must present proof of fire and homeowner insurance policies.

The program may provide for a rebate of 90% of exterior home improvements that are visible from the street, up to a maximum of \$2,000.00.

Homes constructed before 1978 are subject to additional regulations related to lead-based paint hazards. Applicant must pay fees for any and all related lead-based paint hazard evaluation and reduction services and provide documentation that applicable requirements have been met.

As a rebate program, property owners are required to pay all up-front costs for the approved exterior home improvements.

All eligible projects due to a code violation must be corrected first before other improvements can be made.

All code violation fees must be paid by the property owner before an application can be processed.

One hundred percent of all rebate funds must be used for exterior home improvements that are visible from the street and previously approved by City Neighborhood Redevelopment staff.

Improvements not in keeping with the character of the neighborhood are not eligible for rebate.

An application for rebate in relation to exterior house painting will not be considered.

Large equipment purchases are not eligible rebate.

Exterior home improvements in progress prior to the date found on the program "Notice to Proceed" from the City's Neighborhood Redevelopment Division are not eligible for rebate.

The scope of work for a proposed eligible exterior home improvement must be approved by the City's Neighborhood Redevelopment Division staff **before** any work begins.

The applicant is responsible for all building permits and other approvals - all fees must be paid by the property owner and are not eligible for rebate; rebate funds cannot be used to pay these fees.

Work completed without a permit that requires a permit is/are NOT eligible for a rebate.

The applicant must make a good faith effort to hire and obtain materials locally.

Homeowner shall solicit at least three informal bids from licensed contractors for each eligible improvement, and s/he must provide those bids to the City.

All approved exterior home improvements must be completed within 180 days of the date that appears on the "Notice to Proceed."

Qualified applicants must submit photograph(s) of the finished project(s) and copies of all records including payment in full receipts from approved contractor(s) to verify necessary and proper expenses. Failure to complete and submit these documents make the project(s) ineligible for rebate.

All applications for rebate and any approved disbursements under this program are approved on a first come, first served basis and until available funds are depleted. Rebates are made through the City's normal payment process.

Applicants can reapply to the program three years after previous project completion date. Applicants who received \$4,999 of assistance through the City of Aurora, Joseph Corporation or Rebuilding Together Aurora within the last three years are ineligible. Applicants who received less than \$4,999 in assistance may be eligible. Applicants who received assistance through Rebuilding Together Aurora, Joseph Corporation, or the City of Aurora within the last five years, should consult with Neighborhood Redevelopment Division staff prior to submitting an application.

**CITY OF AURORA
REQUEST FOR USE OF SOCIAL SECURITY NUMBER**

Why we collect your Social Security Number:

The Illinois Identity Protection Act, 5 ILCS 179/1 *et seq.*, requires local governments to implement an Identity Protection Policy that includes a statement of the purpose for requesting and using an individual's Social Security Number (SSN).

The purpose of this request for your Social Security Number:

You are being asked for your SSN for one or more of the following reason(s):

- Court order or subpoena
- Law enforcement investigation
- Debt collection
- Internal verification
- Administrative purposes and/or
- Other: Home Improvement Incentive Program**

How we use your Social Security Number:

We will only use your SSN for the purpose for which it was collected. We will **NOT**:

- Sell, lease, loan, trade, or rent your SSN to a third party for any purpose;
- Publicly post or publicly display your SSN;
- Print your SSN on any card required for you to access our services;
- Require you to transmit your SSN over the internet, unless the connection is secure or your SSN is encrypted; or
- Print your SSN on any materials that are mailed to you, unless State or Federal law requires that number to be on documents mailed to you, or unless we are confirming the accuracy of your SSN.

Print Name: _____

Signature: _____

Date: _____

Questions, concerns or complaints may be directed to:

City of Aurora, Neighborhood Redevelopment Division, 51 E. Galena Boulevard, Aurora, IL 60505
(630) 256-3320

Voluntary Applicant Information

This information is not required for eligibility.

To obtain statistical information, we appreciate your voluntarily providing the following information.

What do you consider your Ethnicity?

- Hispanic or Latino Not Hispanic or Latino Prefer not to answer

What do you consider your Race?

- White American Indian/Alaska Native American Indian/Alaska Native
 Black/African American Native Hawaiian/Other Pacific **AND** Black/African American
Islander Other: Multi-racial
 Asian American Indian/Alaska Native Prefer not to answer
 Asian **AND** White **AND** White
 Black/African American **AND** Black/African American **AND**
White White