



CITY OF AURORA, ILLINOIS

FREEDOM OF INFORMATION ACT

5 ILCS 140/4 and 5 ILCS 140/5

DISCLOSURES – 2023

Posted online at: <https://www.aurora-il.org/1222/Freedom-of-Information-Act>

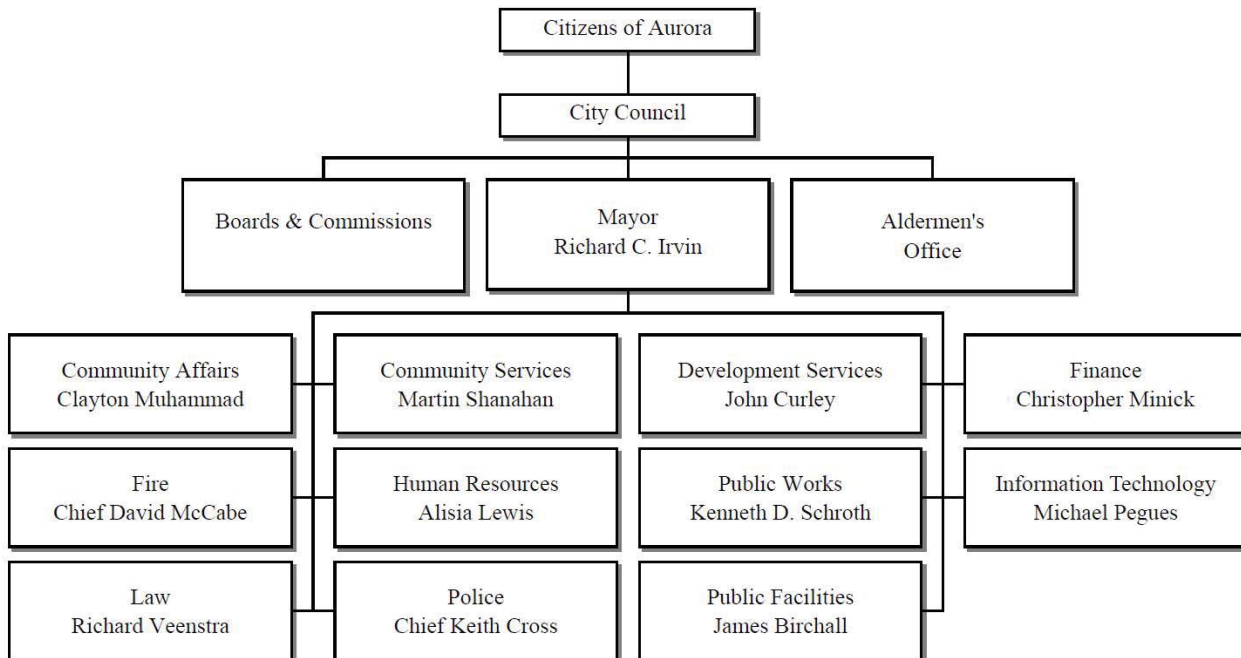
Posted at: City Hall, Customer Service, Aurora Police Department,
and Aurora Fire Department - Central Station

I. **City of Aurora – Summary.** [5 ILCS 140/4(a)].

- a. **Purpose.** The City of Aurora exists to provide municipal services through efficient, effective, and progressive governance allowing individuals, families, and businesses the opportunity to thrive in a friendly, safe, and dynamic environment. By maintaining trust, respect, and accountability in its day-to-day operations, the City of Aurora will build on its strengths and creativity.

b. **Diagram/Organizational Chart.**

**CITY OF AURORA, ILLINOIS
2023 BUDGET
ORGANIZATION CHART**



- c. **Operating Budget.** Year 2023:
 - General fund revenues \$223,430,922
 - All funds revenue \$489,103, 912
 - General fund expenditures \$224,861, 872
 - All Funds expenditures \$597,480,653

For additional information please visit our website at: <https://www.aurora-il.org/871/Budget>.

d. **Primary City Offices.**

- i. Aldermen’s Office – 60 E. Downer Place, Aurora, IL 60507
- ii. City Hall – 44 E. Downer Place, Aurora, IL 60507
 - 1. City Clerk
 - 2. Finance Department
 - 3. Human Resources
 - 4. Information Technology Department
 - 5. Mayor’s Office
- iii. Customer Service – 3770 McCoy Drive, Aurora, IL 60504
- iv. Development Services – 77 S. Broadway, Aurora, IL 60505
- v. Fire Department Central Station – 75 N. Broadway, Aurora, IL 60505
- vi. Law Department – 1 S. Broadway, Aurora, IL 60507
- vii. Police Department – 1200 E. Indian Trail, Aurora, IL 60505
- viii. Mayor's Office of Community Affairs - 55 E. Galena, Aurora, IL 60505

- e. **Employees.** The City of Aurora currently employs 1013 permanent full-time employees and 87 part-time employees.

- f. **City Council and Committees.** For additional information regarding the City Council and Committees in the City of Aurora please visit our website at: <https://www.aurora-il.org/222/Aldermens-Office>.

City of Aurora City Council Members

Alderman At-Large - Alderman Sherman Jenkins

Alderman At-Large - Alderman Ron Woerman

Ward 1 - Alderman Emmanuel Llamas

Ward 2 - Alderwoman Juany Garza

Ward 3 - Alderman Theodoros Mesiacos

Ward 4 - Alderman William "Bill" Donnell

Ward 5 - Alderman Carl Franco

Ward 6 - Alderman Michael Saville

Ward 7 - Alderwoman Scheketa Hart-Burns

Ward 8 - Alderwoman Patty Smith

Ward 9 - Alderman Edward Bugg

Ward 10 - Alderwoman Shweta Baid

City of Aurora Committees

Building, Zoning and Economic Development (BZE)

Infrastructure and Technology (I&T)

Rules, Administration and Procedures (RAP)

Finance

Public Health, Safety and Transportation (PHST)

- g. Boards and Commissions.** For additional information regarding the Boards and Commissions in the City of Aurora listed below, please visit this web page:
[City of Aurora Boards-Commissions](#)

<i>Advisory Commission on Disabilities</i>	<i>Electrical Commission</i>
<i>African American Heritage Advisory Board</i>	<i>Electoral Board</i>
<i>Aurora Airport Advisory Board</i>	<i>Fire Code Board of Appeals</i>
<i>Aurora Area Convention</i>	<i>Fire Pension Board</i>
<i>Aurora Civic Center Authority Board</i>	<i>Foreign Fire Insurance Tax Board</i>
<i>Aurora Housing Authority</i>	<i>FoxWalk Design Review Committee</i>
<i>Aurora Innovation & Technology Advisory Commission</i>	<i>Grand Army of the Republic Memorial Commission</i>
<i>Aurora LGBTQ Advisory Board</i>	<i>Hispanic Heritage Advisory Board Historic Preservation Commission</i>
<i>Aurora Public Art Commission</i>	<i>Human Relations Commission</i>
<i>Aurora Veterans Advisory Council</i>	<i>Indian American Community Outreach Advisory Board</i>
<i>Aurora Youth Council</i>	<i>Innovation and Technology Advisory Commission</i>
<i>Bicycle, Pedestrian & Transit Advisory Board</i>	<i>Mayor's Sustainable Aurora Advisory Board</i>
<i>Block Grant Working Committee</i>	<i>Permanent Building & Fire Code Committee</i>
<i>Building Code Board of Appeals</i>	<i>Permanent Housing Code Committee</i>
<i>Civil Service Commission</i>	<i>Zoning and Planning Commission</i>
<i>Civilian Review Board</i>	<i>Police Pension Board</i>
<i>Complete Count Committee</i>	<i>Retiree Health Insurance Trust Fund Board</i>
<i>Downtown Board of Directors</i>	<i>Tree Board</i>
<i>Downtown Executive Committee Education Commission</i>	

II. **Procedure for Requesting Public Records.** [5 ILCS 140/4(b)].

- a. **Online.** To enter and manage your request online through the City's online portal please visit this web page: <https://www.aurora-il.org/1222/Freedom-of-Information-Act>
- b. **By Mail, Fax, or Email.** To make a request by mail, fax, or email, please download the FOIA Request Form found online here: <https://www.aurora-il.org/DocumentCenter/View/4675/FOIA-Request-Form> and mail, fax, or email to:

*City of Aurora FOIA Specialist
44 E. Downer Place
Aurora, IL 60507
Fax: (630) 256-3079
Email: cityclerk@aurora.il.us*

- c. **In Person.** To make a written request in person, please submit your request directly Monday through Friday between the hours of 8:00 a.m. - 5:00 p.m. at:

For: Fire or Ambulance Reports
City of Aurora Fire Department
Central Station
75 N. Broadway
Aurora, IL 60505
Phone: (630) 256-4000

City of Aurora
Customer Service
2770 McCoy Drive
Aurora, IL 60504
Phone: (630) 256-4636

For: Police and Accident Reports
City of Aurora Police Department
1200 E. Indian Trail
Aurora, IL 60505
Phone: (630) 256-5720

- d. **Fees for Public Records.** Payment of all required fees must be made in cash, by cashiers or certified check, by money order, or other method accepted by the City of Aurora prior to the copying, mailing, or transmitting of any public record.
 - i. **Paper Copies.** Black and White, first 50 pages are free. Additional pages are \$.15 per side.
 - ii. **Commercial Requests.** \$10.00 for each hour after 8 hours spent by personnel in searching, retrieving, redacting, or copying a record. In addition, the actual cost of retrieving and transporting public records from an off-site storage facility when the public records are maintained by a third-party storage company under contract with the City of Aurora. An accounting of all fees, costs, and personnel hours in connection with the request will be provided to the Requester by the City of Aurora.

iii. **Voluminous Requests Produced in Electronic Format:**

<u>Non-PDF Format (PDF Unavailable)</u>		<u>PDF Format</u>	
Up to 2 megabits	\$20.00	Up to 80 megabits	\$20.00
2-4 megabits	\$40.00	80-160 megabits	\$40.00
4+ megabits	\$80.00	160+ megabits	\$80.00
*Plus the actual cost for any recording medium used.		*Plus the actual cost for any recording medium used.	

III. **Rules and Regulations.** The City of Aurora’s Freedom of Information Act Rules and Regulations can be found on our website at:

<https://www.aurora-il.org/1222/Freedom-of-Information-Act>

IV. **Types and Categories of Public Records.** [5 ILCS 140/5]. The City of Aurora maintains public records that are available for review including, but not limited to the following:

- | | |
|-----------------------------------|---------------------------------|
| Agreements and City Contracts | Water Billing Records |
| Board and Commission Documents | Revenue and Collections Records |
| Budget Documents | Check Reconciliation/Open Bonds |
| Correspondence | Employee Salary Information |
| Human Resources/Personnel Records | Ordinances and Resolutions |
| Manuals, Policies, and Rules | Liquor License Applications |
| Special Events Documents | Peddler/Solicitor Applications |
| Police and Fire Reports | Plats of Survey |
| Construction Permits | Hazmat Spill Reports |
| Code Inspection Reports | Storage Tank Records |
| Animal Control Incident Reports | |

The following records may be readily available at
[https://www.aurora-il.org/1222/Freedom-of-Information- Act](https://www.aurora-il.org/1222/Freedom-of-Information-Act)

- Municipal Code of Ordinances
- Registered Peddlers
- City Staff Eligibility List
- Firefighter Eligibility List
- Police Officer Eligibility List
- Building and Permitting Current Codes
- Building and Permitting Code Development
- Historic Preservation Awards
- Zoning Ordinances
- Animal Control Ordinances