

# SFLH – ONE&TWO FAMILY LODGING HOUSE REMODELING - APPLICATION FORM

<p><b>FOR OFFICIAL USE ONLY</b></p> <p>PERMIT APPLICATION NO <b>1</b> _____</p> <p>SUBMITTED _____ / /</p> <p>NOTIFIED _____ / /</p> <p>ZONING _____</p>	<p><b>TOTAL FEE</b> _____</p> <p>BLDG _____</p> <p>PLRV _____</p> <p>APP FEE _____</p>	 <p><b>DIVISION OF BUILDING &amp; PERMITS</b> 77 S BROADWAY AURORA, ILLINOIS 60505</p>
<p>WEB <a href="http://www.aurora-il.org">www.aurora-il.org</a></p> <p>FAX (630) 256-3139</p> <p>TELEPHONE (630) 256-3130</p>		

## LAND / PARCEL INFORMATION

**PROPERTY ADDRESS** \_\_\_\_\_

<b>COUNTY</b>	<input type="checkbox"/> KANE (CHECK ONE)	<input type="checkbox"/> DuPAGE <input type="checkbox"/> WILL (CIRCLE ONE)	<b>TOWNSHIP</b> 11 12 04 14 15 07 03 01	<b>TOWNSHIP SECTION #</b> _____	<b>BLOCK # (if known)</b> _____	<b>LOT# (if known)</b> _____
(Call tax assessor's office with questions)						

<b>PROPERTY OWNER</b> _____	<b>PHONE # ( )</b> _____
<b>OWNER'S ADDRESS</b> _____	<b>FAX # ( )</b> _____
<b>CITY, STATE, ZIP</b> _____	<b>E MAIL</b> _____

### ZONING / DEMOGRAPHICS INFORMATION

**Dwelling Type**    Detached    Two Family    Townhouse

Number of Existing Bedrooms in This Unit \_\_\_\_\_

Number of Proposed Bedrooms \_\_\_\_\_

Number of Dwelling Units in Building \_\_\_\_\_

Total Number of Occupants (including minors) \_\_\_\_\_

Total Number of Adults (18 and older) \_\_\_\_\_

Under Grade Improvements    Slab    Crawlspace    Basement

Garage Improvements    Attached    Detached

### REQUIRED SUBMITTAL ITEMS

- (SEE INFORMATION SHEET ATTACHED, PAGE 6 FOR DESCRIPTIONS)
- TWO SETS OF STAMPED CIVIL ENGINEER'S SITE PLANS**
- Demonstrating independently accessible parking spaces
  - Demonstrating parking screening / site landscaping
- THREE SETS OF STAMPED ARCHITECT'S FLOOR PLANS**
- Demonstrating sufficient personal storage/closet space
  - Attesting to 2014 national electrical code compliance
    - Outlet type/spacing (AFCI and GFCI compliance)
    - One-line Electrical Diagram
  - Attesting to alarm system compliance
    - Hardwired and interconnected single station Smoke and Carbon Monoxide alarm system
    - PLUS a Fully monitored common area alarm system

**TOTAL COST OF IMPROVEMENTS \$** \_\_\_\_\_

### TYPES OF TRADE WORK INVOLVED

#### ELECTRICAL INFORMATION

ELECTRIC SERVICE SIZE \_\_\_\_\_ AMPS

# OF CIRCUITS \_\_\_\_\_

Description of work \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

#### PLUMBING INFORMATION

PLUMBING FIXTURE UNITS \_\_\_\_\_    NO CHANGE

Description of work \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

#### MECHANICAL/GAS SYSTEM INFORMATION

Is Mechanical Work being performed    YES    NO

AIR CONDITIONING    YES    NO

ANY GAS PIPING WORK PERFORMED    YES    NO

TYPE OF HEAT SYSTEM \_\_\_\_\_

Description of work \_\_\_\_\_

**FULLY LICENSED CONTRACTORS ARE REQUIRED FOR THIS PERMIT TYPE**  
**OWNERS OR HANDYPERSONS MAY NOT PERFORM WORK UNLESS THEY ARE A LICENSED CONTRACTOR**  
**REGISTRATION INFORMATION BELOW**

**GENERAL CONTRACTOR**  
 CITY OF AURORA  
 G.C. REGISTRATION# \_\_\_\_\_

---

BUSINESS NAME \_\_\_\_\_

CONTACT NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY, STATE, ZIP \_\_\_\_\_

N/A  PHONE ( ) \_\_\_\_\_ - \_\_\_\_\_

FAX ( ) \_\_\_\_\_ - \_\_\_\_\_

E-MAIL \_\_\_\_\_

**MECHANICAL CONTRACTOR**  
 CITY OF AURORA  
 HVAC REGISTRATION # \_\_\_\_\_

---

BUSINESS NAME \_\_\_\_\_

CONTACT NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY, STATE, ZIP \_\_\_\_\_

N/A  PHONE ( ) \_\_\_\_\_ - \_\_\_\_\_

FAX ( ) \_\_\_\_\_ - \_\_\_\_\_

E-MAIL \_\_\_\_\_

**ELECTRICAL CONTRACTOR**  
 CITY OF AURORA  
 ELEC REGISTRATION # \_\_\_\_\_

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BUSINESS NAME \_\_\_\_\_

CONTACT NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY, STATE, ZIP \_\_\_\_\_

N/A  PHONE ( ) \_\_\_\_\_ - \_\_\_\_\_

FAX ( ) \_\_\_\_\_ - \_\_\_\_\_

E-MAIL \_\_\_\_\_

**PAVING CONTRACTOR**  
 CITY OF AURORA  
 ROOFING REGISTRATION # \_\_\_\_\_

---

BUSINESS NAME \_\_\_\_\_

CONTACT NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY, STATE, ZIP \_\_\_\_\_

N/A  PHONE ( ) \_\_\_\_\_ - \_\_\_\_\_

FAX ( ) \_\_\_\_\_ - \_\_\_\_\_

E-MAIL \_\_\_\_\_

**PLUMBING CONTRACTOR**  
 CITY OF AURORA  
 PLUMBING REGISTRATION # \_\_\_\_\_

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BUSINESS NAME \_\_\_\_\_

CONTACT NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY, STATE, ZIP \_\_\_\_\_

N/A  PHONE ( ) \_\_\_\_\_ - \_\_\_\_\_

FAX ( ) \_\_\_\_\_ - \_\_\_\_\_

E-MAIL \_\_\_\_\_

[EPA Renovate Right Pamphlet](#)  
[EPA Lead-Safe Renovation, Repair and Painting](#)  
[Compliance Guide to EPA's RRP program](#)

**Lead-Safe Work Practice Questions:**

Is this a Pre-1978 original structure?      Yes  No

**If your answer is YES**

**Please fill out EPA Lead-Safe questions on last page**

**Federal EPA - RRP CERTIFIED CONTRACTORS**  
**WILL BE REQUIRED**

**CERTIFICATION**

This is an application only. Completion of this application does **NOT** entitle the commencement of construction. I, (the applicant) agree to conform to all applicable laws of the City of Aurora. I also agree that all work performed will be in accordance with the plans and specifications as set forth in the approved permit. I understand that the approval of this application and issuance of a permit does not obviate the need to comply with all applicable laws and ordinances. I agree to hold harmless and indemnify the City of Aurora for any claim against the City as the result of any act of commission or omission by or on behalf of the undersigned, his/her agent, principle, contractor, subcontractor or supplier. I the undersigned am the Owner or a duly contracted representative of the owner of said property.

**CONTRACTOR** \_\_\_\_\_ **OWNER** \_\_\_\_\_  
 (PRINT) (PRINT)

**CONTRACTOR** \_\_\_\_\_ **OWNER** \_\_\_\_\_  
 (SIGNATURE) (SIGNATURE)

**BUILDING INFORMATION**

NUMBER OF STORIES ABOVE BASEMENT \_\_\_\_\_ STORIES  
IS BASEMENT A STORY ABOVE GRADE  YES  NO  
FIRE SEPARATION DISTANCE \_\_\_\_\_ FT

**UNIT SEPARATIONS**  
**TWO FAMILY** One hour rating - UL test details provided  YES  N / A  
**TOWNHOUSE** Two hour rating - UL test details provided  YES  N / A

[Permit Fees are a function of construction cost for remodeling areas, provide all information]

**BUILDING AREA**

SF PRINCIPAL-REMODELED \_\_\_\_\_ SF  
SF BASEMENT / CRAWL \_\_\_\_\_ SF  
**TOTAL** \_\_\_\_\_ SF

**CONSTRUCTION COST**

REMODELED \$ \_\_\_\_\_  
BASEMENT / CRAWL \$ \_\_\_\_\_  
**TOTAL** \$ \_\_\_\_\_

**DESCRIPTION OF CONSTRUCTION WORK**

\_\_\_\_\_  
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**DESIGN PROFESSIONAL**

**LICENSED ARCHITECT / STRUCTURAL ENGINEER**  
ILLINOIS PROFESSIONAL (Check primary contact)   
DESIGN FIRM REG. # \_\_\_\_\_

BUSINESS NAME \_\_\_\_\_  
CONTACT NAME \_\_\_\_\_  
ADDRESS \_\_\_\_\_  
CITY, STATE, ZIP \_\_\_\_\_  
PHONE ( ) \_\_\_\_\_ - \_\_\_\_\_  
FAX ( ) \_\_\_\_\_ - \_\_\_\_\_  
E-MAIL \_\_\_\_\_

Structural remodeling projects which involve structural changes shall be submitted with structural calculations (deflection and shear of all beams, etc.) as required by the Code Official and shall be required to be stamped by a Licensed Illinois Architect or Structural Engineer.

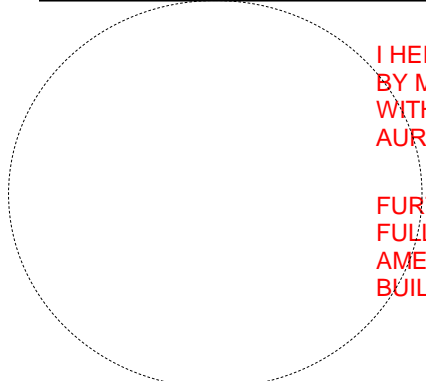
[EPA Renovate Right Pamphlet](#)  
[EPA Lead-Safe Renovation, Repair and Painting Compliance Guide to EPA's RRP program](#)

**Lead-Safe Work Practice Questions:**

Is this a Pre-1978 original structure? **Yes**  **No**

**If your answer is YES**

**Please fill out EPA Lead-Safe questions on last page**



I HEREBY AFFIX MY SEAL (LEFT) AND CERTIFY THAT THESE PLANS WERE PREPARED BY ME OR UNDER MY SUPERVISION, AND TO THE BEST OF MY KNOWLEDGE, COMPLY WITH ALL CODES, INCLUDING ALL RETROACTIVE COMPLIANCE REQUIRED BY AURORA'S CODES.

(ARCHITECT'S SIGNATURE) \_\_\_\_\_

FURTHER, I HEREBY CERTIFY THAT THE DESIGNED ELECTRICAL SYSTEM RESULTS IN FULL COMPLIANCE WITH THE 2014 NATIONAL ELECTRICAL CODE WITH AURORA AMENDMENTS; AND ALL STATE CODES; AND THE 2015 INTERNATIONAL EXISTING BUILDING CODE AND ALL 2015 I-SERIES CODES WITH LOCAL AMENDMENTS.

(ARCHITECT'S SIGNATURE) \_\_\_\_\_

# REQUIREMENTS FOR LODGING HOUSE REMODELING

Applicable Building codes are as follows

2015 INTERNATIONAL Series Codes W/ Aurora Amendments, --- State Plumbing and Energy Codes

2014 NATIONAL ELECTRIC CODE (per City of Aurora Electrical Ordinance)

## COMPLETE BUILDING PERMIT SUBMITTAL

- A) Provide three (3) sets of construction documents. Plans will be required to be prepared by an Illinois Licensed Architect or Illinois Licensed Structural Engineer, signed and wet sealed All seals shall be on the cover sheet with an index of the sheets the stamps apply to.
- 1) Building Code Information on the cover sheet must contain the following:
    - a) Architect's attesting to full 2014 National Electrical Code (NEC) with Aurora amendment compliance and
    - b) Architect's attesting to full Aurora, ICC and State retroactive code compliance provisions.
    - c) Whether or not the home predates 1978 and whether or not the remodeling disturbs enough area to require an EPA RRP CONTRACTOR.
    - d) Verification of which Alteration level threshold is being crossed by the construction work per 2015 International Existing Building Code (IEBC). Certification that appropriate Alteration level requirements are being met with the construction plans.
    - e) Certification that Change of Occupancy requirements per Aurora amended 2015 IEBC code are being met.
      - (i) Fire Protection
      - (ii) Means of Egress
      - (iii) Structural
      - (iv) Electrical
      - (v) Mechanical
      - (vi) Plumbing
      - (vii) Light and Ventilation
  - 2) Floor plans indicating the following: To scale layout of all of the floor plans, indicate all rated assemblies, bedroom square footages (including furniture, beds and closets or storage areas) with occupant counts complying with occupancy and lodging house standards.
  - 3) Complete Electrical plans with electrical devices and spacing shown. One line distribution system diagram
  - 4) Complete Alarm plans with interconnected single station smoke/CO detectors, plus common area monitored alarm system.
- B) Provide two (2) sets of Site Plans prepared by an Illinois Civil Engineer or Illinois Licensed Surveyor, signed and wet sealed.
- 1) Site plan must contain the following:
    - a) Pavement demonstrating independently accessible parking spaces (min 9x19) equal to the number of Adults residing in the lodging house.
    - b) Flared parking areas shall not be in the front yard. Full height screening of any flared parking areas will be required by opaque fencing or landscaping materials.
    - c) Landscaping shall meet the increased requirements for lodging houses and shall be identified on the site plan.
      - (i) Turf grasses must be well maintained without ruts or dead areas.
      - (ii) Dwelling Unit: Provide 1 canopy tree equivalent per dwelling unit located around and/or adjacent to the structure.
      - (iii) Perimeter Yard: Provide three canopy tree equivalents per 100 feet of lot perimeter, which may be clustered.
      - (iv) Foundation Planting: Provide one canopy tree equivalent per 100 lineal feet of building foundation to effectively relate the structure to the landscape, of which 100% of the requirement shall be non-canopy tree planting material.

## EPA Lead-Safe Work Practices Information

If you are working on PRE 1978 built structure, contractors must be EPA Lead-Safe Certified. The Lead-Based Paint Renovation, Repair and Painting (RRP) rule is a federal regulatory program affecting anyone who disturbs painted surfaces where lead may be present. For more information about the program and certification please visit [www.epa.gov/lead](http://www.epa.gov/lead)

### Lead-Safe Work Practice Questions:

Is this a Pre-1978 original structure? Yes  No   
**If NO additional questions do not apply**

[EPA Renovate Right Pamphlet](#)  
[EPA Lead-Safe Renovation, Repair and Painting Compliance Guide to EPA's RRP program](#)

#### Exterior Work Questions

**YES will require EPA-RRP Contractors**

Disturbing more than 20 sf exterior paint? Yes  No   
Window Replacement project? Yes  No   
Exterior structural demolition involved? Yes  No

#### Interior Work Questions

**YES will require EPA-RRP Contractors**

Disturbing more than 6 sf interior paint? Yes  No