



# 9<sup>TH</sup> ANNUAL AURORA FIESTAS PATRIAS PARADE APPLICATION

The Aurora Hispanic Heritage Advisory Board and the Aurora Hispanic Chamber of Commerce are excited to invite you to participate in its 9th annual parade!

We welcome the participation of Businesses, Church Groups, Non-profit Organizations, Youth Groups, Community Organizations, etc. It is a great way to share in community spirit, thus learning about the rich Latino culture and heritage. Special recognition will be given to the unit that best represents Latino culture and traditions, therefore have fun and get creative with displaying your pride!

The parade line-up will begin at 9:00 am and steps-off at Benton and Broadway Street at 11:00 a.m. SHARP. It will be going north on Broadway St, west on Downer Place and ends at River Street. The Parade Reviewing Stand will be in front of the David L. Pierce Art and History Center at 20 East Downer Place.

We look forward to receiving your completed application as we hope you can join us! If you have any questions, please feel free to reach us via email at [paradefiestaspatriasaurorail@gmail.com](mailto:paradefiestaspatriasaurorail@gmail.com).

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## 2019 PARADE Sunday, Sept. 15, 2019 (Step-off 11:00am at Benton and Water Street) APPLICATION

**Application Deadline: Friday, Aug. 23, 2019**

**\$100 LATE ENTRY FEE APPLIES AFTER AUGUST 23RD, APPLICATIONS  
NOT ACCEPTED AFTER AUGUST 30TH**

Participation in the Parade is by application only; all applications are subject to review and approval. The Fiestas Patrias Committee reserves the right to reject or modify any application as deemed necessary. Please email inquiries to [paradefiestaspatriasaurorail@gmail.com](mailto:paradefiestaspatriasaurorail@gmail.com)

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**Please complete and submit this form electronically or print, complete and return.**

Unit Name:

Contact Name:

Address:

Street

City

State

Zip

Phone:

Email:

**Type of Unit (applicable fees must be submitted to Dee Hakala):**

- Business/Political Campaigns - **\$50 application fee applies**
- Elected Official/Dignitary **\$0**
- Non-Profit Organization (i.e. churches, 501c3, 501c4, school clubs) **\$0**
- Musical Unit **\$50 application fee applies**
- Horse unit (max 10 horses per unit) – (limited to only the first 4 horse troupes to turn in application). **Must have at least two people (not children younger than 13 years) picking up after the horses. Parade is first come first serve. \$50 application fee applies**
- Car or Motorcycle Club (max 8 cars/bikes per unit) – (limited to only the first 4 Car Clubs to turn in applications) **\$50 application fee applies**
- Sponsors **\$0**

**PLEASE DISPLAY LATINO CULTURAL ITEMS, COLORS AND SPIRIT WITHIN YOUR UNIT, RECOGNITION WILL BE GIVEN TO THE UNIT THAT BEST REPRESENTS LATINO CULTURE AND TRADITIONS!**

**Number of Persons in your Unit (specify below):**

Number of Vehicles:                      Walking:                      Float:                      Other:

**Vehicle(s)/Float Information:** All parade vehicles are required to be in safe, road worthy condition, fully insured and operate in a safe and responsible manner at all times. Description and length of all vehicle(s) and floats.

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**Music & Sound:** All music must be suitable for children of all ages; PROFANE or INAPPROPRIATE music is PROHIBITED.

**Will your unit have amplified music or sound?**      No      Yes **If YES, please describe below:**

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**Handouts:** Please include a sample of the item(s) with your application.

**Will you be giving any item(s) to the public?**  
(i.e. candy, fans, flags etc.)      No:      Yes **If YES, please describe below:**

**Description of organization BRIEF description of your unit or organization to be read from the reviewing stand during the parade:**

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**HOLD HARMLESS AND INDEMNIFICATION:**

Parade unit applicant for itself, and all participants therein, agree that neither the Aurora Hispanic Heritage Advisory Board and the Aurora Hispanic Chamber of Commerce nor any public or private property owner whose property is utilized for the Parade, shall be liable for injury or damage to the property of the Applicant, it's employees, invitees, customers, or any other person in or around the Applicant's parade unit, regardless of the cause or source of the injury or damage. The

Applicant further agrees that neither the Aurora Puerto Rican Cultural Council, nor any other public or private owner, whose property is utilized for the event, shall be liable for any damages arising directly or indirectly from any act or omission of event sponsors or any customer at the event and does hereby agree to waive any and all claims or causes of action for damages, losses, or expenses against the Aurora Puerto Rican Cultural Council, its agents, public officials, officers, employees and authorized volunteers.

To the fullest extent permitted by law, the Applicant shall indemnify, keep and save harmless the Aurora Hispanic Heritage Advisory Board and the Aurora Hispanic Chamber of Commerce, the City of Aurora-Illinois, its agents, officers and employees and any other public or private property owner whose property is utilized for the event, against all injuries, deaths, losses, damages, claims, suits, liabilities, judgments, costs and expenses, which arise directly or indirectly from any negligence or reckless or willful misconduct of the Applicant, its participants, employees or agents. The Applicant shall pay, all its own expenses, appear, defend and pay all charges of attorneys and all costs and other expenses arising there from or incurred in connection therewith, If any judgment shall be rendered against The Aurora Hispanic Heritage Advisory Board and the Aurora Hispanic Chamber of Commerce, the City of Aurora- Illinois, its agents or another property owner in such action, the Applicant shall, at its own expense, satisfy and discharge the same.

I/We hereby affirm that I/we have read and understand the Parade Rules and Regulations and the Hold Harmless and Indemnification and agree to the terms expressed therein. I/we agree to abide by all terms and conditions set forth by the Aurora Hispanic Heritage Advisory Board and the Aurora Hispanic Chamber of Commerce and understand that failure to comply with set rules and regulations will result in removal from the parade and possible denial of future participation.

I certify that I am an authorized representative of the parade unit and that I have made all participants as well as all parents and guardians of participants aware of the execution of this release and the rules and regulations. I certify that the responses to the statements are true.

**Signature or Digital Signature:**

**Date:**

**Application Deadline: Friday, Aug. 23, 2019**

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**Return completed Application, Proof of Auto Insurance (if applicable), signed Hold Harmless and Indemnification, initialed Rules and Regulations, along with any Applicable Fees to:**

**Email (if elected official/dignitary, non-for-profit, sponsor):**

[paradefiestaspatriasaurorail@gmail.com](mailto:paradefiestaspatriasaurorail@gmail.com)

**OR**

**Mail (for all other applicants with applicable fees):**

Dee Hakala  
Community Services  
City of Aurora  
44 E. Downer Place 4<sup>th</sup> Floor  
Aurora, IL 60505

For Office Use:

Date received:

Unit Number:

Section Color:

Date Notified:

# PARADE RULES AND REGULATIONS

*You MUST initial by each rule and regulation or participation may be denied*

1. Units MUST display a banner and/or sign identifying them.
2. Units must stay in their assigned order, unless directed otherwise by a parade official.
3. Parades are forward moving, do not stop your unit for any performance. A short performance, no more than one (1) minute may occur directly in front of the Reviewing Stand.
4. All units must maintain an appropriate space, 2 car lengths, between themselves and the next unit, spacing not exceed over 3 car lengths.
5. Any unit, whose participants, argue with, use foul language or refuse to follow the request of a Parade Official will be **removed** from the lineup immediately.
6. All general units will be limited to no more than 3 vehicles.
  - Elected Officials are restricted to one vehicle.
  - Political Affiliates and or Political Groups are restricted to one vehicle combined.
  - Car clubs & motorcycle clubs are limited to no more than 8 vehicles (**no exceptions, no splitting units to accommodate more than 8 vehicles per unit**). Parade is limited to a max of 4 Car Clubs – first come first serve.
  - Horse units are limited to no more than 10 horses (**no exceptions, no splitting units to accommodate more than 10 horses per unit**). Must have at least two people (not children younger than 13 years) picking up after the horses. Parade is first come first serve.
7. Vehicles must follow a straight course, in a cautious and safe manner with no quick starts, stops, peeling of rubber, swerving back and forth and no reckless driving of any kind.
8. No person(s) shall ride on hood, roof, trunk, doorframes, or any portion of any vehicles in an inappropriate manner at any time as well as no jumping on or off of any vehicles.
9. Traffic citations will be issued by APD for violation of any municipal ordinance or State vehicle code.
10. There shall be **no throwing of any type of item** from vehicles to spectators. Items which have been pre-approved for distribution along the parade route must be handed directly to spectators. Persons distributing such materials must walk alongside their own unit and not intrude upon another unit's activities or presentation space. Units distributing such materials (i.e. candy, giveaways, flags, etc.) must walk all the way to the curb to hand out
11. Any and all **paper or printed hand-outs of any kind are prohibited** throughout the parade route and event site.
12. Any unit, which has music, live or recorded, must set the volume at a reasonable level so as not to intrude on another unit's presentation. Any Parade Official may request the volume to be lowered as deemed necessary.
13. All Political Candidates of a designated affiliation (Democrat, Republican, etc.) will be considered as one unit.
14. No unit is permitted to use the parade as a platform for political, religious or social issues at any time.
15. Parade units must return to their designated disbursement area before stopping and unloading.
16. Anyone with alcohol in the staging area or parade route will have their **entire unit removed** from the parade.
17. The Aurora Puerto Rican Cultural Council reserves the right to remove units in violation of rules and regulations.
18. As parade participants we give the Aurora Puerto Rican Cultural Council, as parade producer, the permission to photograph members of our parade unit, record voices, reproduce voices and pictures during the event, and use names, voices and pictures in advertising, publicity and promotional activities in all media now existing or hereafter created without compensation.
19. **It is the responsibility of the parade applicant to inform their unit's participants and parents or guardians of the Parade Rules and Regulations prior to the event as well as ensuring their unit upholds Parade Rules and Regulations within the event site.** It is also the parade applicant's responsibility to manage and communicate with their unit participants and parents or guardians, specific Staging, Drop & Go, Event Procedures, Parade Updates and Weather Contingency or Emergency Plan details both prior to the event as well as during the event.
20. The Fiestas Patrias Committee reserves the right to make modifications to any rules and regulations, as they deem necessary for the safety and viewing enjoyment of the spectators.

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PRINT name

Signature

Date