CITY OF AURORA, ILLINOIS

ORDINANCE NO. 020 - 050
DATE OF PASSAGE: August 11, 2020

An Ordinance amending various provisions of Chapter 2, Article II, Division 4 of the Code of Ordinances, City of Aurora, pertaining to the transaction of business by the City Council.

WHEREAS, the City of Aurora has a population of more than 25,000 persons and is, therefore, a home rule unit under subsection (a) of Section 6 of Article VII of the Illinois Constitution of 1970; and

WHEREAS, subject to said Section, a home rule unit may exercise any power and perform any function pertaining to its government and affairs for the protection of the public health, safety, morals, and welfare; and

WHEREAS, Chapter 2, Article II, Division 4 of the Code of Ordinances, City of Aurora ("City Code") sets forth general provisions relating to and rules of procedure of the City Council; and

WHEREAS, the Council finds it convenient and appropriate to from time-to-time amend provisions of the City Code to conform to existing practices or to embrace new procedures; and

WHEREAS, Exhibit A of this Ordinance sets forth various amendments to the City Code; and

WHEREAS, the Council finds that adoption of the amendments to the City Code as set forth in Exhibit A is in the best interest of the City;

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Aurora, Illinois, as follows: that Chapter 2 of the City Code shall be and hereby is amended as set forth in Exhibit A of this Ordinance; and further

BE IT ORDAINED, that the heads of all Departments and Divisions of the City shall be and hereby are directed to provide recommendations to the Rules, Administration, and Procedures Committee from time-to-time as to any categories of business suitable for designation as routine matters as set forth in Sec. 2-101(a) of the City Code as amended by this Ordinance; and further
BE IT ORDAINED, that the chairpersons of the standing committees of the City Council shall be and hereby are requested to provide recommendations to the Rules, Administration, and Procedures Committee from time-to-time as to any categories of business suitable for designation as routine matters as set forth in Sec. 2-101(a) of the City Code as amended by this Ordinance.
ORDINANCE NO. 020-050

PASSED AND APPROVED ON August 11, 2020

AYES 12  NAYS 0  NOT VOTING 0  ABSENT 0

<table>
<thead>
<tr>
<th>ALDERMAN</th>
<th>Vote</th>
</tr>
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<tr>
<td>Alderman Llamas, Ward 1</td>
<td>yes</td>
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<tr>
<td>Alderman Garza, Ward 2</td>
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<td>Alderman Mesiacos, Ward 3</td>
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<td>Alderman Donnell, Ward 4</td>
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<td>Alderman Franco, Ward 5</td>
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<td>Alderman Saville, Ward 6</td>
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<td>Alderman Hart-Burns, Ward 7</td>
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<td>Alderman Smith, Ward 8</td>
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<td>Alderman Bugg, Ward 9</td>
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<tr>
<td>Alderman Lofchie, Ward 10</td>
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<tr>
<td>Alderman Jenkins, At Large</td>
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<tr>
<td>Alderman O’Connor, At Large</td>
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</tbody>
</table>

ATTEST:

[Signatures]

City Clerk
Mayor
Sec. 2-76. - Regular meetings.

The council shall meet regularly on the second and fourth Tuesday of each month at 6:00 pm in the city council chambers or at such other place and time within the limits of the city on the dates at the hour as the mayor and the council may from time to time direct. If a regular meeting day falls on a legal holiday, then the council shall meet at the same hour on the next business day following.

(Code 1969, § 2-66; Ord. No. 093-33, § 1, 4-20-93; Ord. No. 095-63, § 1, 8-15-95; Ord. No. 001-68, § 1, 6-25-01)

Sec. 2-77. - Special meetings.

(a) The mayor may call special meetings of the city council. In so doing, he shall adhere to all notice requirements prescribed by law. The council shall meet at the hour and place and on the date fixed by the mayor and such special meeting shall be held in the city council chambers or at the place and time specified in the notice given to the members of the council.

(b) Upon the filing of such statement, the city clerk shall cause such notice to be served personally upon the several members of the council in the manner required by law, personally upon the mayor and such aldermen, or delivered to his office or legal residence at least twenty-four (24) hours prior to such special meeting, which notice shall set forth the object and purpose of such special meeting and the time and place thereof. In addition, public notice of such meetings must be given in the manner prescribed by state law.

(Code 1969, §§ 2-50, 2-67)

State Law reference - Open Meetings Act, Ill. Rev. Stat. Ch. 102, § 41 et seq.

Sec. 2-78. - Agenda.

The mayor or a person acting at the mayor's direction shall prepare the agenda for all regular and special meetings of the council and shall direct the clerk to provide notice of such agendas in the matter required by law and shall cause a written copy to be delivered to the legal residence of each member of the council at least twenty-four (24) hours in advance of the regular or special meeting.
Sec. 2-80. - Attendance.
(a) At the time set for a meeting of the city council, if there is
less than a quorum present, one (1) or more of the aldermen present
may compel the attendance of the absentees by issuing an order in
writing to the police chief, or any official or member of the police
department, to bring to such meeting any and all absent members found
in the city who are not unable, through sickness, to attend.
(b) If a quorum of the city council or any of its committees is
physically present at the location of a duly-noticed meeting as
required by the Open Meeting Act, a majority of the city council or
the committee, as the case may be, may permit a physically absent
member to participate in the meeting by video or audio conference,
provided that the member is prevented from physically attending the
meeting because of an extended (1) personal illness or disability or
(2) a family or other emergency reasonably expected to extend beyond
fourteen (14) consecutive days. If a member wishes to attend a meeting
by other means, the member must notify the city clerk or the committee
secretary at least twenty-four (24) hours before the meeting unless
advance notice is impractical. A physically absent member may not
preside over a meeting via video or audio conference, however, he or
she may participate in the meeting to the same extent as physically
present members. A physically absent member's participation by video
or audio conference shall be reflected in the minutes of the meeting.
(c) To the extent permitted by law, the city council or any of its
committees may conduct meetings without the physical presence of a
quorum, provided that such meetings comply with the requirements of
the Open Meetings Act. Meetings conducted under this paragraph shall
offer members of the public an opportunity to offer public comment
in substantial accord with the rules adopted by the city council or
committees.


Sec. 2-81. - Temporary chairman.
In the absence of the mayor, acting mayor or mayor pro tem, from a regular or special council meeting, or of the committee of the whole, the members present, the city council may elect an alderman to act as temporary chairman for the duration of the meeting. The temporary chairman shall have only the powers of a presiding officer and a right to vote in his capacity as alderman on any ordinance, resolution or motion.

(Cod 1969, § 2-71)

Sec. 2-97. - Robert's Rules.

The latest published edition of Robert's Rules of Order, Newly Revised shall govern the council in all cases to which it is applicable and in which it is not inconsistent with ordinances or laws of the state.

(Cod 1969, § 2-82(10))

Sec. 2-98. - Meetings to be public.

All regular and special meetings of the council, including committee meetings of the council, shall be public—open meetings, except when closed as authorized by law or otherwise provided by statute.

(Cod 1969, § 2-82(1))


Sec. 2-100. - Order of business.

(a) At the hour selected for the meeting, the clerk or someone appointed to fill his place, shall proceed to call the roll of council members, mark the absentees and announce whether a quorum is present. Upon the appearance of a quorum, the council shall be called to order, the mayor taking the chair if present. In the absence of the mayor or mayor pro tem, the alderman having the longest continuous tenure shall convene the council and preside until the council elects from its membership a temporary chairperson, and the council appointing a temporary chairman if he should be absent. If a quorum does not appear, the council shall not thereby stand adjourned unless by a vote of the members present. When a quorum is present, the council
shall proceed to the business before it, which shall be conducted in
manner set forth in the agenda, the following order:

(1) Approval of the minutes of former meetings.
(2) Consent agenda.
(3) Presentation of petitions and communications.
(4) Reports from the mayor.
(5) Unfinished business.
(6) Reports from the committee of the whole.
(7) New business.
(8) Miscellaneous matters.
(9) Adjournment.

(b) All questions relating to the priority of business shall be decided
by the chair, without debate, subject to appeal.

(c) The council may by resolution adopt a general outline setting forth
the regular order of business of its meetings to be reflected on
meeting agendas.

(Code 1969, § 2-82(3))

Sec. 2-101. - Consent agenda.

(a) When the mayor prepares the agendas for regular meetings of the
city council, he shall cause to be placed on the consent agenda
section such matters requiring council consent that he considers to
be routine or which the committee of the whole has by unanimous
consent authorized for placement on the consent agenda. All such
matters placed on the consent agenda shall be fully stated motions,
resolutions or ordinances. For the purposes of this paragraph, the
mayor may consider as routine any matter belonging to a category of
topics which the city council has, by resolution, determined do not
ordinarily require previous consideration by a standing committee or
by the committee of the whole and which do not ordinarily require
council deliberation prior to adoption. Routine items may be
accompanied by an abbreviated memorandum and shall be conspicuously
identified on the consent agenda.

(b) Upon council consideration of the consent agenda, the clerk shall
read by title all items contained thereon. Following the reading of
the consent agenda, the chair shall entertain a motion and a second
to approve the consent agenda. The chair shall then inquire of the
motion to remove any item from the consent agenda. Upon the request of an alderman, any item
on the consent agenda shall be removed and any item on that agenda
may be removed and considered separately under the "unfinished
business" portion of the city council agenda of business upon
A request shall not require a second unless the committee of the
whole directed the item be placed on the consent agenda and the
alderman requesting the removal of an item was present at said
meeting, a motion and seconded by members of the council. Such motions
shall not be debatable. After aldermen have had an opportunity to
make removal motions, the chair shall call the question on
the consent agenda.
(c) Whenever in advance of a meeting of the city council an alderman
expects to request the removal of any item from the consent agenda
under paragraph (b), the city council requests that the alderman, at
the earliest opportunity, make reasonable efforts to notify the
author of any memorandum attached to the item of his intention to
request the item's removal from the consent agenda in order to afford
the administrative service an opportunity to respond to or address
the concerns the alderman or the city council may raise during
deliberations on the item as part of the unfinished business. Failure
of an alderman to provide notice under this paragraph shall not be
cause to reject the alderman's request to remove the item from the
consent agenda.
(d) When approved by a majority vote, the individual motions, resolutions
and ordinances contained on the consent agenda and approved therein
shall have the same effect and force as they would have had if
individually approved by the council.
(Code 1969, § 2-82(2), (3))
Sec. 2-104. - Voting.
(a) A roll call vote shall be required to be taken upon the adoption
of ordinances and resolutions, on other matters as required by law,
and the approval of payment of bills, and as requested by the mayor
or two (2) aldermen.

(b) Every motion, resolution or ordinance shall be reduced to writing
and read before a vote is taken thereon, except where a copy of a
resolution or ordinance has been given in advance to each member of
the council and then it shall be read by title only.

(c) Each alderman present when a question is taken shall be expected
to vote yea or nay thereon unless excused by the council or unless
his abstention or recusal is required by any provision of law or
ordinance he may be directly interested in the question and so announce
his interest, in which case he shall neither vote nor shall he be
counted in determining the number of council members present for the
votes on the matter.

(d) The consideration of motions, resolutions and ordinances shall be
governed by the provisions of section 2-136.

(Code 1969, § 2-82(8); Ord. No. 094-06, § 1, 1-18-94)