CITY OF AURORA

AURORA POLICE DEPARTMENT
PURCHASING TIMELINES

September 1, 2020
Overview of the issue:

• Aldermanic and Public Concerns have been raised at the August 25, 2020 City Council meeting regarding the purchase of Police Protective Gear before the Purchase of Body Worn Cameras.

• Matter was referred back to the Finance Committee for review.

• Finance Committee referred the purchase of Personal Protective Equipment back to Committee of the Whole along with a timeline for Body Worn Cameras.

• Members of the Johns Hopkins University Applied Physics Laboratory are available on this call for committee members to ask questions. They are subject matter experts on Planning, Data, and Systems Integration.
This presentation will review:

- Body Worn Camera Timeline Summary
  - Purchasing Process
  - Implementation Process:
    - Pilot
    - Policies
    - Training
  - Police Protective Gear Purchasing Timeline
Body Worn Camera Purchasing Timeline

During 2020 budget discussions (in Fall of 2019), the purchase of body cameras for the police officers was discussed. Unsure of when the City will get additional ETSB funding and due to the amount of the purchase, it was determined 2020 would be used as the year to complete the following tasks:

<table>
<thead>
<tr>
<th>Task</th>
<th>Completed Y/N</th>
</tr>
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<tbody>
<tr>
<td>Search for grant options (outside of city budget)</td>
<td>Y*</td>
</tr>
<tr>
<td>Research prospective companies</td>
<td>Y</td>
</tr>
<tr>
<td>Send out Request for Qualifications (RFQ)</td>
<td>Y</td>
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<tr>
<td>Narrow the scope and finalize Request for Proposals (RFP)</td>
<td>Y</td>
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<tr>
<td>Release RFP</td>
<td>Y</td>
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<tr>
<td>Select top two or three vendors to pilot from RFP</td>
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*Funding may be started in 2020 to get the purchase/implementation process started and it is already included in the 2021 budget. APD continues to pursue outside grants or reimbursement options for the body worn cameras.

9/8/2020
Fall 2019: Purchase of body cams for APD discussed & determined 2020 would be purchased.

- **June 12, 2020:** MP.C meets with APD and IT
- **June 15, 2020 - June 30, 2020:** MP.C gathers information and data for anticipated purchase
- **July 1, 2020 - August 4, 2020:** Six qualified vendors identified and were sent formal RFQ
- **August 4, 2020:** Deadline for the six firms to respond to RFQ
- **August 14, 2020:** IT, Finance & APD review responses
- **August 15, 2020 - August 28, 2020:** Qualified list is finalized

- **August 27, 2020:** Discussion at Finance Committee

- **June 16, 2020:** Mayor's Office and staff meets with Congresswoman Foster
- **August 15, 2020:** Mayor Irvin, Chief Ziman and Staff met with DOJ to discuss funding and implementation on body worn cameras.

*MP.C=Marketplace.city*
Body Camera Purchasing Next Steps

September 4, 2020:
Send out RFP to qualified firms

September 5, 2020:
- Analyze and score to reduce two vendors for pilot/trial/testing.

September 21, 2020 - October 5, 2020:
- Deadline for RFP return
- October 13, 2020:
  - Purchasing Alternative: Pre-Approval at City Council Meeting for Purchase after pilot is done on October 30th

October 5, 2020 - October 30, 2020:
- Pilot/Trial/Testing

November 24, 2020:
- Contract implementation and ordering

November 6, 2020:
- Vendor Recommendation

November 12, 2020:
- Finance Committee review of body cams

November 16, 2020:
- COW review of body cams

November 23, 2020:
- City Council review of body cams

*After approval date, staff will provide bi-weekly project status updates to COW.
Body Camera Implementation

December 28, 2020 - January 29, 2021:
4-8 Weeks for receipt of body cam hardware/software upon receipt of purchase order

January 30, 2021 - February 19, 2021:
4-6 weeks from receipt of order to get full usefulness, per Marketplace.city

February 20, 2021 - June 1, 2021:
Approximately 14 weeks for full integration
Other Implementation Considerations

- Policy for Body Worn Cameras
  - Policy is largely based off of State Law
- Policy must include consideration of the following (including but not limited to):
  - Victims of domestic violence
  - Victims of sexual assault
  - Incidents involving minor children
  - Use of cameras near remote-detoned devices
- Training officers on said policies to ensure victims rights are not violated.
- Video retention and storage (significant cost)
- Freedom of Information Act (FOIA)
- Records Clerks for redaction of videos (additional personnel)
Protective Gear Timeline

June 25, 2020:
After action Report from May 31st events revealed officers not having proper protection gear

July 30, 2020:
Legistar Item 20-0431 was entered

Mid June 2020 - Mid July 2020:
Three quotes received for gear

August 13, 2020:
Finance Committee recommends purchase of protective gear to COW

September 8, 2020:
Meeting date the City Council can approve the purchase order for the gear. (If approved, approximately 8-10 weeks for delivery.)

Mid November 2020:
Receipt of items (if approved on 9/8/2020 City Council)
Protective Gear Financial Summary

• Total Gear Cost for 188 sets: **$88,783**
  • Per Officer cost is approximately $592

• **Potential injury costs sought to be prevented on a per officer basis:**
  • Knee injury, but able to return to work - $100,000
  • Shoulder injury, but able to return to work - $150,000
  • Back injury, but able to return to work - $205,000

• **Potential permanent injury costs sought to be prevented on a per officer basis (assumes injury happens to 35 year old officer):**
  • Worker’s Compensation Costs - $500,000
  • Disability Pension Costs above retirement pension costs - $1.3 to $1.6 million

9/8/2020
Body Camera Purchasing Timeline

• During 2020 budget discussions (in Fall of 2019) the purchase of body cameras for the police officers was discussed. Due to the amount of the purchase, it was determined 2020 would be used as the year to:
  • Search for funding options,
  • Research prospective companies,
  • Send out Request for Qualifications, narrow the scope and finalize with a Request for Proposal,
  • Following RFP, the City would pilot the top two or three to ensure the capabilities work for our officers and integrate with our systems.

9/8/2020
Body Camera Purchasing Timeline (Cont’d)

- **June 9, 2020**: IT reached out to Marketplace.city to start the research process
- **June 12, 2020**: Marketplace.city met with Police and IT to hear/understand project goals
- **June 16, 2020**: Mayor Irvin, Mr. Alexandrou, Deputy Chief Cross, Ms. Lewis, Mr. Lyons, Mr. Pegues, Mr. Veenstra, Chief Ziman and Mr. Anderson met with Congressman Foster and an aide to discuss body cameras, the complexity, and potential funding/grants and/or help.
- **June 15 thru June 30, 2020**: Background information and requirements gathering from stakeholders performed by Marketplace.city better understanding the needs, goals and technical landscape of the anticipated purchase.
- Marketplace.city locates 30+ companies focusing on vendors with Body Camera Hardware and associated digital solutions
Body Camera Purchasing Timeline (Cont’d)

• July 1 thru August 4, 2020: Marketplace.city with stakeholder review, identified six (6) best fit market leaders and sent a formal Request for Qualifications(RFQ) to complete in order to be included in the final Request for Proposal process.
• Sent RFQ to the six firms with five responding by the August 4, 2020 deadline
• August 14, 2020: Met with IT, Finance, APD for stakeholder review of responses
• August 15 thru August 28, 2020: Finalize the qualified list
Body Camera Purchasing Next Steps

• September 4, 2020: Send out RFP to qualified firms.
• September 21, 2020: Deadline for RFP return.
• September 21 – October 5, 2020: Analyze and scoring to reduce to two vendors for Pilot/Trial/testing.
• October 5 – October 30, 2020: Pilot/Trial/Testing
• November 6, 2020: Vendor Recommendation
Body Camera Purchasing Next Steps (Cont’d)

- **November 12, 2020**: Finance Committee Review of Body Cameras.
- **November 16, 2020**: Committee of the Whole Review of Body Cameras.
- **November 23, 2020**: City Council Review of Body Cameras.
- **November 24, 2020**: Contract implementation and Ordering.

- Pre-approval of this Purchase after two finalists are selected on October 5 (City Council Meeting of October 13) could save two weeks from the above time line.
Body Camera Implementation

• **December 28, 2020 – January 29, 2021:** Based on the information received from the vendors, receipt of the body camera hardware/software will be 4-8 weeks upon receipt of the purchase order.

• **January 30 – February 19, 2021:** Marketplace.city summarizes that Aurora could have body cameras deployed in 4-6 weeks from receipt of the order but in order to get full usefulness downstream it would take longer.

• **February 20 – June 15, 2021:** Full integration could take approximately 16 weeks. Full integration includes all of the systems needed to review, analyze, archive and administer all of the data produced by the Body Cameras in accordance with state and federal law and in the most efficient methods possible.
Protective Gear Timeline

• **June 25, 2020:** From the after action report of the events that occurred May 31\(^{st}\), one of the large issues expressed was officers not having the protection they needed to safely due their job during the protests throughout Aurora.

• **From mid-June thru mid-July 2020:** Due to the shortage of availability of gear, three quotes were obtained.

• **July 30, 2020:** Legistar Item 20-0431 was entered.

• **August 13, 2020:** Finance Committee recommends Purchase of Protective Gear to Committee of the Whole.

• **Receipt of the items will be approximately 8-10 weeks upon receipt of a purchase order which if approved by City Council on September 8, 2020 will mean a deliver date of Mid-November 2020.**