



City Clerk's Office

44 E. Downer Place | Aurora, IL 60507-2067

Phone: (630) 256-3070 | Fax: (630) 256-3079 | Web: www.aurora-il.org

TEMPORARY LIQUOR PERMIT APPLICATION

Temporary liquor permit applications must be received by the Mayor's Office at least **30 days prior to the event (90 days prior to the event if it will be held on public property)** and must be accompanied by the **\$25 per day permit fee**, and a **copy of the dram shop insurance policy**. If your application is not approved, the fee will be returned to you. *Please note:* Approval from the State of Illinois is also required for all temporary liquor permits issued by the City. Application forms are available on the State of Illinois Liquor Commission's website at www.state.il.us/lcc/docs/appspec.pdf.

Name of Organization: _____

Address: _____

Representative's Name: _____

Representative's Address: _____

Representative's Telephone Number: _____

Email Address: _____

Date(s) of Event: _____

Event Location: _____

Hours Requested for Temporary Liquor Permit - From: _____ To: _____

Name / Type of Event: _____

Event will be held: Inside ____ Outside ____

Live Music (Band, DJ, etc.) will be part of this event*: Yes ____ No ____

Number of anticipated attendees at this event: _____

Will off-duty Police Officers be hired for this event? Yes ____ No ____

Date of Last Temporary Liquor Permit _____

Name of supervisor(s) for this event _____

*Copy of State-certified beverage alcohol sellers/servers training certificate(s) for Supervisor(s) must be attached to application.

OFFICE USE ONLY

Permit fee enclosed (\$25.00 per day) _____

Off-duty Police Officers required? Yes ____ No ____

Copy of dram shop insurance enclosed _____

BASSET Certificates(s) enclosed? _____

APPROVED / DENIED

Date _____ By _____