

**SFAS – SINGLE FAMILY & DUPLEX ACCESSORY STRUCTURES - APPLICATION FORM**  
(Permanent Ramps, Sheds)

<b>FOR OFFICIAL USE ONLY</b>	<b>TOTAL FEE</b>	
PERMIT APPLICATION NO <b>1</b> —	_____	
_____	BLDG _____	
_____	PLRV _____	
_____	CERT _____	
SUBMITTED _____/_____/_____		
NOTIFIED _____/_____/_____		
ZONING _____		
_____	WEB           www.aurora-il.org	<b>DIVISION OF BUILDING &amp; PERMITS</b> 65 WATER STREET AURORA, ILLINOIS 60505
_____	FAX           (630) 256-3139	
_____	TELEPHONE (630) 256-3130	

**LAND / PARCEL INFORMATION**

**PROPERTY ADDRESS** \_\_\_\_\_

<b>COUNTY</b>	<input type="checkbox"/> KANE	<input type="checkbox"/> DuPAGE	<b>TOWNSHIP</b>	11 12 04	<b>TOWNSHIP SECTION #</b>	_____
(CHECK ONE)	<input type="checkbox"/> KENDALL	<input type="checkbox"/> WILL	(CIRCLE ONE)	14 15 07		
(Call tax assessor's office with questions)				03 01	<b>BLOCK # (if known)</b>	_____
					<b>LOT# (if known)</b>	_____

<b>PROPERTY OWNER</b> _____	<b>PHONE #</b> (     ) _____
<b>OWNER'S ADDRESS</b> _____	<b>FAX #</b> (     ) _____
_____	<b>E-MAIL ADDRESS</b> _____

**ZONING / DEMOGRAPHICS INFORMATION**

**Dwelling Type**     Detached     Two Family     Townhouse

Number of Bedrooms in This Unit \_\_\_\_\_  
 Number of Dwelling Units in Building \_\_\_\_\_

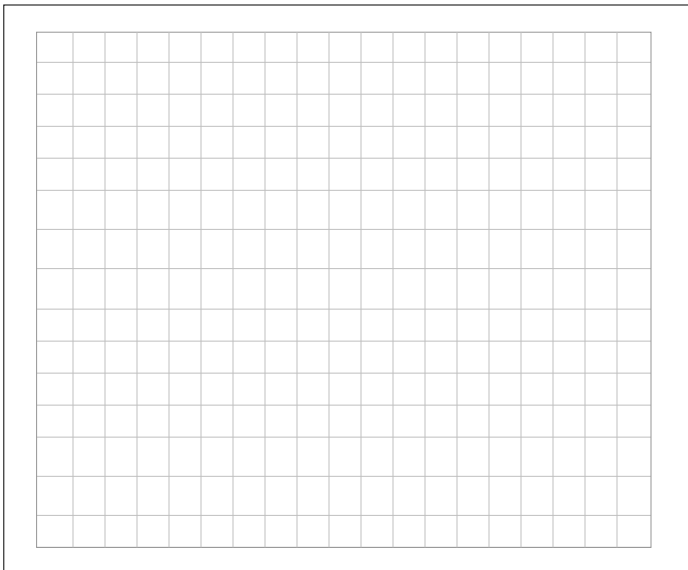
Under Grade Improvements     Slab     Crawlspace     Basement  
 Garage Improvements             Attached     Detached  
 Governmental Financing or Grants for Project     Yes     No

**REQUIRED SUBMITTAL ITEMS**

(See information sheet attached, page 4 for descriptions)

- TWO SETS OF CONSTRUCTION DOCUMENTS**
- PROPOSED PLAT OF SURVEY WITH TOPOGRAPHICAL AND SETBACK INFORMATION**

**PLOT PLAN SKETCH w/ SETBACK INFORMATION**



**STREET** \_\_\_\_\_

**TOTAL COST OF IMPROVEMENTS**    \$ \_\_\_\_\_

<b>CONTRACTOR REGISTRATION INFORMATION</b>	
<b>GENERAL CONTRACTOR (Check primary contact) <math>\theta</math></b>	
CITY OF AURORA	
G.C. REGISTRATION # _____	
BUSINESS NAME	_____
CONTACT NAME	_____
ADDRESS	_____
CITY, STATE, ZIP	_____
N/A $\theta$	PHONE ( ) _____ - _____
	FAX ( ) _____ - _____
	E-MAIL _____

<b>MECHANICAL CONTRACTOR (primary contact) <math>\theta</math></b>	
CITY OF AURORA	
HVAC REGISTRATION # _____	
BUSINESS NAME	_____
CONTACT NAME	_____
ADDRESS	_____
CITY, STATE, ZIP	_____
N/A $\theta$	PHONE ( ) _____ - _____
	FAX ( ) _____ - _____
	E-MAIL _____

<b>ELECTRICAL CONTRACTOR (primary contact) <math>\theta</math></b>	
CITY OF AURORA	
ELEC REGISTRATION # _____	
BUSINESS NAME	_____
CONTACT NAME	_____
ADDRESS	_____
CITY, STATE, ZIP	_____
N/A $\theta$	PHONE ( ) _____ - _____
	FAX ( ) _____ - _____
	E-MAIL _____

<b>ROOFING CONTRACTOR (primary contact) <math>\theta</math></b>	
CITY OF AURORA	
ROOFING REGISTRATION # _____	
BUSINESS NAME	_____
CONTACT NAME	_____
ADDRESS	_____
CITY, STATE, ZIP	_____
N/A $\theta$	PHONE ( ) _____ - _____
	FAX ( ) _____ - _____
	E-MAIL _____

<b>PLUMBING CONTRACTOR (primary contact) <math>\theta</math></b>	
CITY OF AURORA	
PLUMBING REG# _____	
BUSINESS NAME	_____
CONTACT NAME	_____
ADDRESS	_____
CITY, STATE, ZIP	_____
N/A $\theta$	PHONE ( ) _____ - _____
	FAX ( ) _____ - _____
	E-MAIL _____

**CERTIFICATION**

This is an application only. Completion of this application does NOT entitle the commencement of construction. I, (the applicant) agree to conform to all applicable laws of the City of Aurora. I also agree that all work performed will be in accordance with the plans and specifications as set forth in the approved permit. I understand that the approval of this application and issuance of a permit does not obviate the need to comply with all applicable laws and ordinances. I agree to hold harmless and indemnify the City of Aurora for any claim against the City as the result of any act of commission or omission by or on behalf of the undersigned, his/her agent, principle, contractor, subcontractor or supplier. I the undersigned am the Owner or a duly contracted representative of the owner of said property.

**CONTRACTOR** \_\_\_\_\_ **OWNER** \_\_\_\_\_  
 (PRINT) (PRINT)

**CONTRACTOR** \_\_\_\_\_ **OWNER** \_\_\_\_\_  
 (SIGNATURE) (SIGNATURE)

**DETACHED STRUCTURES**

If a detached structure, answer the questions that follow.

IS DETACHED STRUCTURE > 768 S.F.       NO       YES

If yes then footing must extend to frost depth.

FIRE SEPARATION DISTANCE \_\_\_\_\_ FT  
(5ft. Min. per TABLE R302.1)

PEAK HEIGHT OF ACCESSORY STRUCTURE  
\_\_\_\_\_ FT

**ATTACHED STRUCTURES**

If an attached structure, answer the questions that follow.

IS STRUCTURE CONDITIONED SPACE.       NO       YES

Exterior insulated walls       NO       YES

Exterior insulated roof       NO       YES

Permanent windows and doors       NO       YES

Electric consistent with interior space       NO       YES

Heat / AC appliances provided       NO       YES

Plumbing fixtures in addition       NO       YES

If structure is conditioned space or has the above criteria than a continuous footing must extend to frost depth.

**BUILDING AREA**

[Permit Fees are a function of the square footage for additions and construction cost for remodeling areas, provide all information]

SHED (MAXIMUM ALLOWED 160SF) \_\_\_\_\_ SF

TOTAL \_\_\_\_\_ SF

SHED \$ \_\_\_\_\_

RAMP \$ \_\_\_\_\_

TOTAL \$ \_\_\_\_\_

**ELECTRICAL INFORMATION**

ELECTRIC SERVICE SIZE \_\_\_\_\_ AMPS       EXISTING

# OF CIRCUITS \_\_\_\_\_       NO CHANGE

LOCATION OF SERVICE \_\_\_\_\_

**DESCRIPTION OF CONSTRUCTION WORK**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**APPLICATION REQUIREMENTS -**

**Applicable Building codes are as follows (City of Aurora – Building Code Amendments also apply):**  
**2015 INTERNATIONAL RESIDENTIAL CODE - 2015 INTERNATIONAL ENERGY CODE**  
**STATE OF ILLINOIS PLUMBING CODE**  
**2014 NATIONAL ELECTRIC CODE (& City of Aurora Electrical Ordinance)**

Upon submittal acceptance, a permit application number shall be issued to the applicant, all future contact with the building and permits division will require this number. One project contact shall be identified by the applicant. All correspondence between City of Aurora Division of Building and Permits and the applicant will be directed to this individual.

**COMPLETE BUILDING PERMIT SUBMITTAL**

- A) Provide two (2) sets of construction documents.
  - 1) Building Code Information on the cover sheet must contain the following:
    - a) Design live and dead loads.
  - 2) Square footage --Floor plans indicating the following: Layout of the entire floor plan, indicate all construction materials and all rated assemblies
  - 3) Building sections and wall sections as required to describe the construction and all rated assemblies.
  - 4) Structural plans and sections.
  - 5) Complete Electrical plans.
- B) Provide two (2) loose copies and of proposed structures on scaled and dimensioned proposed plat of survey, indicating all setbacks and easements. Also indicate proposed top of foundation elevation and elevations at all corners in foundation. If the addition is in a flood zone or any drainage-way, two Topographical surveys shall also be submitted.

## Shed Application Reviews

To expedite this plan review, a site plan drawn to scale or plat of survey must be submitted with the building application indicating the placement of shed along with all other existing structures on the property. If no plat of survey is available, the application may not necessarily be issued over the counter. If no further plan review is needed, the following items per the City of Aurora Zoning Ordinance must be adhered to at all times.

### 4.4-6.2. Materials and Construction

- A. Sheds shall be constructed of an approved, uniform material, type, color and design. Approved materials may consist of, but not limited to wood, metal, brick and block. Resin storage sheds when purchased for the purposes of outdoor storage is an acceptable material.
- B. No fabric or other coverings such as those made of vinyl, nylon, or canvas; untreated or unpainted wood; or other non-traditional building materials shall be used in the construction of sheds.

### 4.4-6.3. Locations and Setbacks

- A. Sheds are permitted only in the back yard and only one (1) said shed is allowed on the property at any given time. No shed shall be located within any public utility easement, whether platted or implied.

### 4.4-6.4. Distance from Principal Structures

- A. Sheds shall not be closer than six (6) feet from the nearest principal building wall, however if the shed is properly fire rated it may be located closer to the principal building per building code requirements.

### 4.4-6.6. Sheds

- B. Height. A private shed shall not exceed fourteen (14) feet in height. Height shall be measured to the top (peak) of the structure.
- C. Size. Shed shall not exceed one hundred sixty (160) feet in area, nor shall they exceed eight (8) feet in vertical wall height. The maximum length of any one wall shall not exceed sixteen (16) feet.
- D. Setbacks. Shed shall have a minimum setback of three (3) feet from the side yard and a minimum setback of five (5) feet from the rear yard.

**By signing below, I attest that I have read and do understand the above review procedures for shed installations. I also agree that all information submitted on this application is true and accurate to the best of my knowledge.**

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**Applicant Signature**

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**Date**