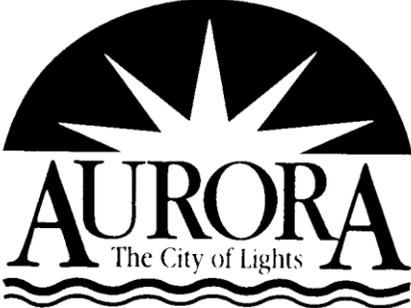


COAS – COMMERCIAL ACCESSORY STRUCTURES - APPLICATION FORM
(Decks, Gazebos, Ramps, Sheds, Towers, Antennas)

FOR OFFICIAL USE ONLY PERMIT APPLICATION NO <div style="font-size: 2em; font-weight: bold; margin-left: 20px;">1</div> <hr/> SUBMITTED / / NOTIFIED / / ZONING <hr/>	TOTAL FEE <hr/> BLDG _____ PLRV _____ CERT _____ WEB www.aurora-il.org FAX (630) 256-3139 TELEPHONE (630) 256-3130	 <p>DIVISION OF BUILDING & PERMITS 65 WATER STREET AURORA, ILLINOIS 60505</p>
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LAND / PARCEL INFORMATION

PROPERTY ADDRESS _____

SUBDIVISION _____ **UNIT / PHASE #** _____ **LOT #** _____

COUNTY <input type="checkbox"/> KANE <input type="checkbox"/> DuPAGE <small>(CHECK ONE)</small> <input type="checkbox"/> KENDALL <input type="checkbox"/> WILL	TOWNSHIP 11 12 04 <small>(CIRCLE ONE)</small> 14 15 07 03 01	TOWNSHIP SECTION # _____ <small>If project involves new construction in DuPage County -- Impact Tax must be Paid</small>	BLOCK # (if known) _____ LOT# (if known) _____
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PROPERTY OWNER & Contact Name _____

OWNER'S ADDRESS _____

PHONE # () _____

FAX # () _____

E-MAIL _____

TENANT & Contact Name _____

ADDRESS _____

PHONE # () _____

FAX # () _____

E-MAIL _____

ZONING INFORMATION

Zoning <small>(CHECK ONE)</small>	<input type="checkbox"/> R-1	<input type="checkbox"/> R-2	<input type="checkbox"/> R-3	<input type="checkbox"/> PDD
Classification	<input type="checkbox"/> R-4	<input type="checkbox"/> R-4A	<input type="checkbox"/> R-5	<input type="checkbox"/> R-5A
	<input type="checkbox"/> B-1	<input type="checkbox"/> B-2	<input type="checkbox"/> B-3	<input type="checkbox"/> B-B
<input type="checkbox"/> SPECIAL USE <small>(CHECK IF APPLICABLE)</small>	<input type="checkbox"/> M-1	<input type="checkbox"/> M-2	<input type="checkbox"/> RD	<input type="checkbox"/> PDD
	<input type="checkbox"/> DC	<input type="checkbox"/> DF	C.O.A. Required	

Mercantile, Residential M R-1 R-2
 Storage, Utility S-1 S-2 U

FLOOD ZONE INFORMATION

IS YOUR PROPERTY IN A FLOOD PRONE AREA?
 No Yes Verify with COA Engineering (630) 256-3200

OCCUPANCY CLASSIFICATION

Existing Use / Occupancy _____

Proposed Use / Occupancy _____

<input type="checkbox"/> Single Occupancy (302.1) <input type="checkbox"/> w/ Incidental use (302.1.1) <input type="checkbox"/> w/ Accessory use (302.2) <small>< 10% of area & < allowable for Acc.</small>	<input type="checkbox"/> Mixed Occupancy (302.3) <input type="checkbox"/> non-separated <input type="checkbox"/> separated attach sum of ratios <small>calculation per section (504)</small>
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Check all Occupancy Classifications that apply below.

Assembly	<input type="checkbox"/> A-1	<input type="checkbox"/> A-2	<input type="checkbox"/> A-3	<input type="checkbox"/> A-4	<input type="checkbox"/> A-5
Business, Education, Factory	<input type="checkbox"/> B	<input type="checkbox"/> E	<input type="checkbox"/> F-1	<input type="checkbox"/> F-2	
Hazardous	<input type="checkbox"/> H-1	<input type="checkbox"/> H-2	<input type="checkbox"/> H-3	<input type="checkbox"/> H-4	<input type="checkbox"/> H-5
Institutional	<input type="checkbox"/> I-1	<input type="checkbox"/> I-2	<input type="checkbox"/> I-3	<input type="checkbox"/> I-4	<input type="checkbox"/> I-5

DESCRIPTION OF PROPOSED WORK

CONTRACTOR REGISTRATION INFORMATION

GENERAL CONTRACTOR (Check primary contact)
CITY OF AURORA
G.C. REGISTRATION # _____ - _____

BUSINESS NAME _____
CONTACT NAME _____
ADDRESS _____
CITY, STATE, ZIP _____
N/A PHONE () _____ - _____
FAX () _____ - _____
E-MAIL _____

ELECTRICAL CONTRACTOR (primary contact)
CITY OF AURORA
ELEC REGISTRATION # _____ - _____

BUSINESS NAME _____
CONTACT NAME _____
ADDRESS _____
CITY, STATE, ZIP _____
N/A PHONE () _____ - _____
FAX () _____ - _____
E-MAIL _____

PLUMBING CONTRACTOR (primary contact)
CITY OF AURORA
PLUMBING REGISTRATION # _____ - _____

BUSINESS NAME _____
CONTACT NAME _____
ADDRESS _____
CITY, STATE, ZIP _____
N/A PHONE () _____ - _____
FAX () _____ - _____
E-MAIL _____

CERTIFICATION

This is an application only. Completion of this application does NOT entitle the commencement of construction. I, (the applicant) agree to conform to all applicable laws of the City of Aurora. I also agree that all work performed will be in accordance with the plans and specifications as set forth in the approved permit. I understand that the approval of this application and issuance of a permit does not obviate the need to comply with all applicable laws and ordinances. I agree to hold harmless and indemnify the City of Aurora for any claim against the City as the result of any act of commission or omission by or on behalf of the undersigned, his/her agent, principle, contractor, subcontractor or supplier. I the undersigned am the Owner or a duly contracted representative of the owner of said property.

CONTRACTOR _____
(PRINT)

CONTRACTOR _____
(SIGNATURE)

OR

OWNER _____
(PRINT)

OWNER _____
(SIGNATURE)

MECHANICAL CONTRACTOR (primary contact)
CITY OF AURORA
HVAC REGISTRATION # _____ - _____

BUSINESS NAME _____
CONTACT NAME _____
ADDRESS _____
CITY, STATE, ZIP _____
N/A PHONE () _____ - _____
FAX () _____ - _____
E-MAIL _____

NOTE: FIRE SPRINKLER, FIRE ALARM AND SIGNAGE WORK; MUST ALL BE PERMITTED **SEPARATELY**.
MASS GRADING AND WORK IN THE PUBLIC RIGHT OF WAY MUST BE PERMITTED **SEPARATELY**.

Address _____

Application # _____

BUILDING INFORMATION

Is accessory structure the same construction type as the adjacent primary structure. NO YES

Fire resistance rating per 602 _____ Rating Provided _____
Fire Separation Distance _____

BUILDING AREA

[FOR NEW AREA - PERMIT FEES ARE A FUNCTION OF SQUARE FOOTAGE]
SF PRINCIPAL _____ SF
SF DECK / GAZEBO _____ SF
SF SHED _____ SF

TOTAL _____ SF

BUILDING COST

[FOR REMODEL - PERMIT FEES ARE A FUNCTION OF CONSTRUCTION \$]
DECK / GAZEBO \$ _____
SHED \$ _____
RAMP \$ _____
TOWER \$ _____
TOTAL \$ _____

ELECTRICAL INFORMATION

ELECTRICALWORK? NO YES
ELECTRIC SERVICE SIZE _____ AMPS EXIST NEW

PLUMBING INFORMATION

PLUMBING WORK? NO YES
DOMESTIC WATER SERVICE EXIST NEW
DOMESTIC WATER METER SIZE _____
DOMESTIC WATER SERVICE SIZE _____ " ϕ
If adding new fixtures -- Fox Metro W.R.D. needs a submittal

MECHANICAL INFORMATION

MECHANICALWORK? NO YES
MECHANICAL DUCT WORK EXIST NEW
TYPE HVAC RTU SPLIT SYST UNIT HTRS
BTU'S _____ A/C BOILER EXHAUST

DETAILED DESCRIPTION OF CONSTRUCTION WORK

DESIGN PROFESSIONALS IN RESPONSIBLE CHARGE -- PER IBC 107.3.4

LICENSED ARCHITECT / STRUCTURAL ENGINEER

ILLINOIS PROFESSIONAL (Check primary contact) θ
DESIGN FIRM REG. # _____

CIVIL ENGINEER / PROFESSIONAL ENGINEER

(Check if primary contact) θ

BUSINESS NAME _____
CONTACT NAME _____
ADDRESS _____
CITY, STATE, ZIP _____
PHONE () _____ - _____
FAX () _____ - _____
E-MAIL _____

BUSINESS NAME _____
CONTACT NAME _____
ADDRESS _____
CITY, STATE, ZIP _____
PHONE () _____ - _____
FAX () _____ - _____
E-MAIL _____

I HEREBY CERTIFY THAT THESE PLANS WERE PREPARED BY ME OR UNDER MY SUPERVISION, AND TO THE BEST OF MY KNOWLEDGE, COMPLY WITH ALL CODES.

ARCH or **STRUCT** or (**P.E.** for Mech. Elect. Plumb.)

(SIGNATURE) _____

APPLICATION REQUIREMENTS FOR COMMERCIAL ACCESSORY STRUCT

Applicable Building codes are as follows (City of Aurora – Building Code and Electrical Code Amendments also apply):

2009 INTERNATIONAL BUILDING CODE and the following:

2009 International Fire Code	2009 International Plumbing Code	2009 International Plumbing Code
2009 International Mechanical Code	1999 National Electric Code	Illinois Accessibility Code
2012 International Energy Conservation Code		

The following items shall constitute a **complete building permit submittal**. Upon submittal acceptance, a permit application number shall be issued to the applicant all future contact with the Building and Permits Division will require this number. At time of submittal one project contact, shall be identified by the applicant (please check the appropriate party as the “primary contact” on the application form). All correspondence between City of Aurora Division of Building and Permits and the applicant will be directed to this individual.

SUBMITTALS TO THE BUILDING AND PERMITS DIVISION ARE INDICATED BELOW. COLLATE YOUR SUBMITTAL INTO THREE SETS (B, C & D).

- A. Completed Permit application.
- B. Three (3) copies of architectural site plan or civil engineering drawings indicating: all lot lines, building setbacks, existing structures, parking layout, curb cuts, light pole details, grading plan, utility plans and all fire hydrants within 500’ of any property line. (For Zoning, Fire Prevention, and accessibility reviews). Include a Plat of survey and legal description on all parcels, which have not been issued street addresses.
- C. Provide two (2) loose copies and of proposed structures on scaled and dimensioned proposed plat of survey, indicating all setbacks and easements. Also indicate proposed top of foundation elevation and elevations at all corners in foundation. If the addition is in a flood zone or any drainage-way, two Topographical surveys shall also be submitted.
- D. Provide six (3) sets of Illinois Licensed Architect or Illinois Licensed Structural Engineer signed and wet sealed construction documents. Provide two (2) sets Soil Testing Results. All seals shall be on the cover sheet with an index of the sheets the stamps apply to.
1. Building Code Information on the cover sheet must contain the following:
 - a. Use Group (Single / Mixed).
 - b. Construction type(s).
 - c. Square footage (Act. / Allow.)
 - d. IBC Occupant Load calculations.
 - e. Design live and dead loads.
 - f. Illinois Plumbing Occ. Load calc.
 2. Floor plans indicating the following: Layout of the entire floor plan, indicate all construction materials and all rated assemblies. Indicate all requirements for compliance with the Illinois Accessibility Code.
 3. Building sections and wall sections as required to describe the construction and all rated assemblies.
 4. Building Elevations, including all exterior openings, roof heights and footing depths.
 5. Structural plans and sections. All pre-Engineered building drawings are to be submitted at the time application.
 6. Complete Plumbing plan with sanitary and supply riser diagrams indicating all required components and sizes.
 7. Complete HVAC plans with sized ducts indicating CFM and neck sizes at diffusers. Provide schedules / specifications for all pieces of equipment.
 8. Complete Electrical plans with balanced panel schedules, load calculations, and one-line service diagrams indicating all components and sizes.

SUBMITTALS INDEPENDENT OF THE BUILDING AND PERMITS DIVISION ARE INDICATED BELOW (WITH A - CHECK BOX)

- If doing any mass grading work or work in the Public Right of Way submit two (2) complete sets of civil engineering drawings to the City of Aurora Engineering Department, 44 E. Downer Place. Attention Dan Feltman, (630)-256-3200. No building permits will be issued without City of Aurora Engineering Department approval and Engineering Department issued street address.
- If in a PDD (Planned Development District). Submit two (2) copies of City of Aurora approved final plan documents and landscape plans. In addition submit a signed landscape contract and a letter of credit covering all required landscape improvements. Call Ed Sieben, Zoning Administrator of Land Use and Zoning at (630) 256-3080.
- Submit one signed and sealed set of construction documents indicating all plumbing connections (new, existing, and demolished) separately to Fox Metro Water Reclamation District. Attention Engineering (630) 301-6882. After obtaining the ‘YELLOW CARD’ receipt. Return this to the City of Aurora Building and Permits for attachment to permit application.
- For DuPage County obtain and provide a Roadway Impact Fee receipt for attachment to the permit. Contact the Impact Fee Office in the Department of Economic Planning and Development at (630) 407-6700 (M-F 8-4:30) or on-line at www.dupageco.org/building
- Any development requiring access to or installation of utilities within a DuPage County roadway or path right-of-way, contact the Highway Permitting Office in the Department of Economic Planning and Development at (630) 407-6700 (M-F 8-4:30) or on-line at www.dupageco.org/building

Note: All Signage requires separate permitting though the Building and Permits Division.
All mass grading and work in Public Right of Way requires separate permitting though City of Aurora Engineering.
Fire Alarm and Fire Suppression (sprinkler) systems require separate permits.