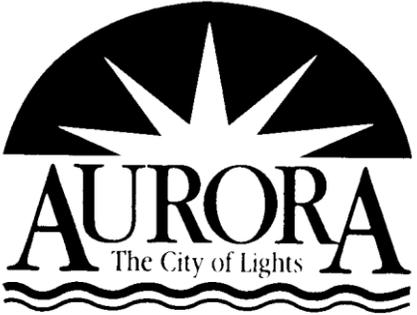


**DRV1 or DRV2 – PRIVATE DRIVEWAY (1) – APPROACH/SIDEWALK INCLUDED (2)
APPLICATION FORM**

FOR OFFICIAL USE ONLY		
PERMIT APPLICATION NO <div style="font-size: 2em; font-weight: bold;">1</div>	TOTAL FEE _____ BLDG _____ PLRV _____	
SUBMITTED _____ / / NOTIFIED _____ / / ZONING _____		DIVISION OF BUILDING & PERMITS 65 WATER STREET AURORA, ILLINOIS 60505
Classification _____		
WEB www.AURORA-il.org FAX (630) 256-3139 TELEPHONE (630) 256-3130		

LAND / PARCEL INFORMATION

PROPERTY ADDRESS	
PROPERTY OWNER & Contact Name _____ OWNER'S ADDRESS _____ PHONE # () _____ FAX # () _____ E-MAIL _____	TENANT & Contact Name _____ ADDRESS _____ PHONE # () _____ FAX # () _____ E-MAIL _____

REQUIRED SUBMITTAL ITEMS / STEPS

- Two Plats of Survey with indications of paving locations must accompany this form.
- If your property is located in one of Aurora's Historic Districts, you must contact the Historic Preservation Division at (630) 844-3648 and apply for a Certificate of Appropriateness.
- It is the responsibility of the contractor/owner to notify J.U.L.I.E. at (800) 892-0123 to mark any utilities.
- Please refer to the Aurora Zoning Ordinance for more details.
- Obtain Homeowners Association's permission if needed.

PAVING INFORMATION

Is property in a flood prone area? Yes (DRV2) No

Is any paving in the Public Right of Way (from sidewalk to the street, including the side walk)? Yes (DRV2) No

Are you requesting an additional curb-cut? Yes (DRV2) No (DRV1)

Is your proposed paving adjacent to a Driveway? Yes No

CHECK applicable paving material type

Asphalt Other (indicate) _____

Concrete Unit Pavers

PAVING COST

TOTAL COST OF IMPROVEMENTS \$ _____

PAVING CONTRACTOR

HOMEOWNER IS DOING THE WORK

BUSINESS NAME _____

AURORA REGISTRATION # _____ - _____

CONTACT NAME _____

E-MAIL ADDRESS _____

I, the applicant agree to conform to all applicable laws of the City of Aurora. I understand that the approval of this application and issuance of a permit does not obviate the need to comply with all applicable laws and ordinances. I agree to hold harmless and indemnify the City of Aurora for any claim against the City as the result of any act of commission or omission by or on behalf of the undersigned, his/her agent, principle, contractor, subcontractor or supplier. I the undersigned am the Owner or a duly contracted representative of the owner of said property.

CONTRACTOR _____
(PRINT)

CONTRACTOR _____
(SIGNATURE)

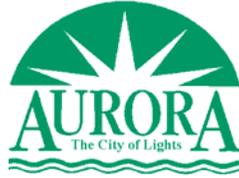
OWNER _____
(PRINT)

OWNER _____
(SIGNATURE)

DATE OF COMPLETION _____

DRIVEWAY ASSISTANCE PROGRAM (DAP)

PARTIAL REIMBURSEMENT TO PROPERTY OWNERS FOR REPAIRS TO DRIVEWAY APPROACH,
SIDEWALK AND CURB & GUTTER LOCATED WITHIN THE PUBLIC RIGHT-OF-WAY



ENGINEERING DIVISION

(630) 256-3200

1. This Program allows Property Owners to request *PARTIAL REIMBURSEMENT* for the cost to replace an existing driveway approach, sidewalk and curb & gutter that are badly deteriorated, broken and/or hazardous as determined by the Engineering Division. The City of Aurora may require the replacement of the curb & gutter (or a “curb cut”) and/or sidewalk when the drive approach is being replaced.
2. Partial Reimbursements will only be considered for projects that have been approved by the Engineering Division prior to the start of work. An application signed by the City Engineer or designee showing a prequalification inspection has been completed will be required for participation in this program.
3. New construction, driveway widening, driveway relocation, private sidewalks, private driveways and property redevelopment projects are not eligible for this program. The Engineering Division will inspect each location to determine the limits of repairs that will qualify for this program.
4. The property owner shall select a bonded and licensed Public Works Contractor and obtain a Permit from the Building & Permits Division.
5. The property owner shall secure at least one bid proposal for the repairs to be completed. Bids should include a sketch showing the existing items to be repaired, details and dimensions of the proposed work.
6. Work shall begin only after the proposal and the attached application (Page 3) have been approved by the Engineering Division.
7. Upon completion, the property owner shall obtain a “Paid in Full” invoice receipt from the contractor. This receipt shall be submitted to the Engineering Division for processing. The property owner should receive the Partial Reimbursement payment within 4 to 6 weeks of submittal.
8. The City of Aurora shall assume no liability or guarantee for the work completed by the property owner’s contractor.

PROGRAM GUIDELINES

Program Procedure

1. **Apply for permit** at Building & Permits, 65 Water Street
2. Complete the **Driveway Assistance Program Application** and submit to the Engineering Dept.
3. **Prequalification Inspection – The Engineering Dept. will determine areas that are eligible for the program and mark the limits of work.**
4. Submit application with Contractor's prices to the Engineering Dept.
5. The Engineering Division will review application and notify property owner when the contractor is approved to begin work.
6. Contractor shall contact The Engineering Division 24 hours prior to start of work.
7. **Pre – Pour Inspection** – The Engineering Division will inspect the prepared site prior to the placement of material.
8. Engineering will inspect and measure the completed work and notify the property owner that work is acceptable.
9. **Final Inspection Completed** - Property Owner shall pay the contractor, receive a "Paid in Full" receipt and submit the receipt to the Engineering Division.
10. City of Aurora will process application for reimbursement.

Contractor Notes

- Contractor shall not begin work without a Driveway Permit and an approved application. Contractor shall contact the Engineering Division at least 24 hours in advance to schedule an inspection.
- Applications will not be accepted from contractors.
- The City of Aurora will not accept damaged or vandalized concrete work.
- The contractor shall warranty all work for a period of one (1) year from the date of placement.
- Contractors shall familiarize themselves with the work site and submit a detailed Proposal with unit prices that include all saw cutting, removal, disposal, restoration and traffic/pedestrian control devices. The Proposal and Final Invoice shall include separate prices for each item of work (driveway approach, curb & gutter and sidewalk) that are within the Public Right-of Way.
- No extra charges will be accepted including root removal and cartage charges.
- Curb that is not depressed shall be saw cut/replaced to be eligible.
- Contractor's failure to follow these rules will result in removal from the list of licensed & bonded contractors.

Construction Notes

- All work shall be done according to the IDOT *Standard Specifications for Road & Bridge Construction*, latest edition and City of Aurora Standard Specifications.
- Portland Cement Concrete Drives and Sidewalk in driveways shall be 6" thick placed on a 4" granular subbase.
- Sidewalk outside of driveways shall be 5" thick placed on 4" granular subbase.
- Hot-Mix Asphalt Driveways shall be 2" thick placed on 6" subbase.
- Curb & Gutter shall be Type B6.12 with 8" thick gutter placed on a 4" granular subbase.
- All concrete shall be Class SI and properly cured & sealed and protected from the elements.
- Subbase material shall be Crushed Stone, Gradation CA-6 or approved equal.
- All work areas shall be signed according to IDOT Traffic Control Standards.
- Work shall not begin prior to the 1st Monday in April and be completed no later than the 3rd Friday in October (weather permitting).

CITY OF AURORA – APPLICATION FOR PARTIAL REIMBURSEMENT

Name of Property Owner _____ Address of Property Owner _____ Zip Code _____

Project site (if different from above) _____ Phone Number _____

Proposed work in Public Right-of-Way, check all boxes that apply:

- Remove Drive Approach & Install Portland Cement Concrete Drive Approach
- Remove Drive Approach & Install Hot-Mix Asphalt Drive Approach
- Sidewalk Removal & Replacement, 5"
- Sidewalk Removal & Replacement, 6" – in driveway
- Curb & Gutter Removal & Replacement
- Curb Cut (rolled curb in good condition)

Licensed Contractor's Name _____ Contractor's Signature _____ Date _____

Please sign below agreeing to the terms and conditions for this program

Property Owner's Signature _____ Date _____

CONSTRUCTION CAN BEGIN ONLY AFTER THIS HAS BEEN SIGNED BY THE CITY OF AURORA

Prequalification Inspection Signed _____ Date _____

City of Aurora Use Only			Maximum Reimbursement	
Work Item Completed in Public Right-of-Way	Measured Quantity	Units	Unit Price (not to exceed 50% of paid unit price)	Total Amount
Hot-Mix Asphalt Drive Approach		SQ FT	\$2.50/Square Foot	
P.C. Concrete Drive Approach (include 6" sidewalk thru driveway)		SQ FT	\$3.00/Square Foot	
Curb Replacement or Curb Cut to provide depressed curb		FOOT	\$15.00/Foot	
Sidewalk, 5"		SQ FT	\$2.75/Square Foot	
Misc.				
			TOTAL REIMBURSEMENT	\$

Final Inspection Completed **Signed** _____ **Date** _____