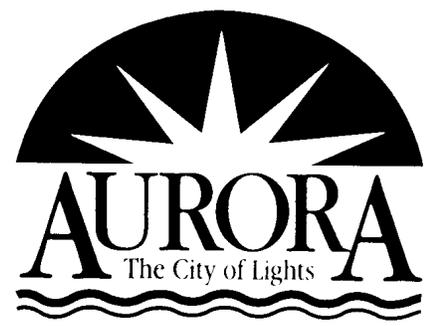


**ROW – EXCAVATION, UTILITY AND/OR PAVING IN RIGHT OF WAY  
APPLICATION FORM**

<b>FOR OFFICIAL USE ONLY</b>	TOTAL FEE _____	 <p><b>AURORA</b> The City of Lights</p> <p><b>DIVISION OF BUILDING &amp; PERMITS</b> 65 WATER STREET AURORA, ILLINOIS 60505</p>
PERMIT APPLICATION NO	BLDG _____	
1 —	PLRV _____	
_____	ENG _____	
SUBMITTED _____	WTR _____	
NOTIFIED _____		
ZONING _____	WEB www.aurora-il.org	
Classification _____	FAX (630) 256-3139	
	TELEPHONE (630) 256-3130	

**LAND / PARCEL INFORMATION**

<b>PROPERTY ADDRESS</b> _____ <b>PROPERTY OWNER &amp; Contact Name</b> _____ <b>OWNER'S ADDRESS</b> _____  <b>PHONE #</b> (    ) _____ <b>FAX #</b> (    ) _____ <b>E-MAIL</b> _____	<b>TENANT &amp; Contact Name</b> _____ <b>ADDRESS</b> _____  <b>PHONE #</b> (    ) _____ <b>FAX #</b> (    ) _____ <b>E-MAIL</b> _____
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**REQUIRED SUBMITTAL ITEMS / STEPS**

- Current Plat of Survey indicating location of all work must accompany this form.
- If your property is located in one of Aurora's Historic Districts, you must contact the Historic Preservation Division at (630) 844-3648 and apply for a Certificate of Appropriateness.

**REQUIRED SUBMITTAL ITEMS / STEPS**

- Three sets of site plans and construction documents.
- It is the responsibility of the contractor/owner to notify J.U.L.I.E. at (800) 892-0123 to mark any utilities.
- Please refer to the Aurora Zoning Ordinance for more details.
- Obtain Homeowners Association's permission if needed.
- Licensed and bonded contractors are required for any work being done in the public right of way.

**DRIVEWAY PROJECT INFORMATION**

Are you performing any curb work? If yes, explain on page 3 under Description of work If yes (DRV2)  Yes  No

Are you replacing public sidewalk? If yes (DRV2)  Yes  No

Is your existing concrete or asphalt drive approach deteriorated? If yes (DRV2)  Yes  No

Will any street patching or paving be required for this project? If yes, explain on page 2 under description of work. If yes (DRV2)  Yes  No

CHECK applicable driveway material type  
 Asphalt (Asph)  Other (indicate) \_\_\_\_\_  
 Concrete (Conc)  Unit Pavers  (Upav)

I, the applicant agree to conform to all applicable laws of the City of Aurora. I understand that the approval of this application and issuance of a permit does not obviate the need to comply with all applicable laws and ordinances. I agree to hold harmless and indemnify the City of Aurora for any claim against the City as the result of any act of commission or omission by or on behalf of the undersigned, his/her agent, principle, contractor, subcontractor or supplier. I the undersigned am the Owner or a duly contracted representative of the owner of said property.

I hereby agree that full and complete restoration per the City of Aurora Standard Specifications for Improvements of any and all excavations in a safe and expeditious manner, as set forth in this Excavation Permit, is my responsibility. I also understand that failure to do so will result in a lien against my property to cover any and all costs incurred by the City of Aurora to make final repairs and restoration.

**PROJECT COST**

TOTAL COST OF IMPROVEMENTS \$ \_\_\_\_\_

DATE OF COMPLETION \_\_\_\_\_

OWNER \_\_\_\_\_  
(PRINT)

OWNER \_\_\_\_\_  
(SIGNATURE)

Address \_\_\_\_\_

Application # \_\_\_\_\_ - \_\_\_\_\_

**NEW WATER & IRRIGATION SYSTEMS PROJECT INFORMATION**

Are you proposing a new domestic water connection?  
If yes (NWTR)  Yes  No

Commercial Irrigation  
If yes (CIRR)  Yes  No

Do you need a new City Sewer Connection?  Yes  No  
Proposed size of new connection \_\_\_\_\_  
Proposed size of meter \_\_\_\_\_

TOTAL COST OF IMPROVEMENTS \$ \_\_\_\_\_  
DATE OF COMPLETION \_\_\_\_\_

**ELECTRICAL INFORMATION**

ELECTRIC SERVICE SIZE \_\_\_\_\_ AMPS  EXIST  NEW

# OF SETS OF SERVICE CONDUCTORS \_\_\_\_\_

SIZES OF SERVICE CONDUCTORS \_\_\_\_\_

# OF ELECTRIC METERS \_\_\_\_\_ SERVICE VOLTAGE \_\_\_\_\_

TOTAL COST OF IMPROVEMENTS \$ \_\_\_\_\_

DATE OF COMPLETION \_\_\_\_\_

**The placement of concrete shall not begin prior to the first Monday in April and shall be completed no later than the third Friday in October (weather permitting). The placement of concrete may be permitted until the first Friday in November, upon written approval by the City Engineer or his designee. Full- time inspection is required by a certified testing service and cold weather blanketing shall be employed for work performed after the third Friday in October.**

**CONTRACTOR INFORMATION**

Licensed and bonded contractors are required for any work being done in the public right of way. Please list the contractors associated with this project.

BUSINESS NAME \_\_\_\_\_  
 AURORA REGISTRATION # \_\_\_\_\_ - \_\_\_\_\_  
 CONTACT NAME \_\_\_\_\_  
 TELEPHONE # \_\_\_\_\_  
**SIGNATURE** \_\_\_\_\_

BUSINESS NAME \_\_\_\_\_  
 AURORA REGISTRATION # \_\_\_\_\_ - \_\_\_\_\_  
 CONTACT NAME \_\_\_\_\_  
 TELEPHONE # \_\_\_\_\_  
**SIGNATURE** \_\_\_\_\_

**City of Aurora Contractor Registration Requirements are as follows:**

1. **Original Performance and Maintenance Bond** (in the amount of \$20,000 dollars valid for 1 year)
2. **Copy of certificate of insurance showing general public liability** (minimum coverage 1 mil)
3. **Certificate of insurance must include workman's compensation**
4. **\$100.00 license registration fee** (payable to City of Aurora)

Address \_\_\_\_\_

Application # \_\_\_\_\_ - \_\_\_\_\_



**Please provide a written description of the proposed work to be completed:**

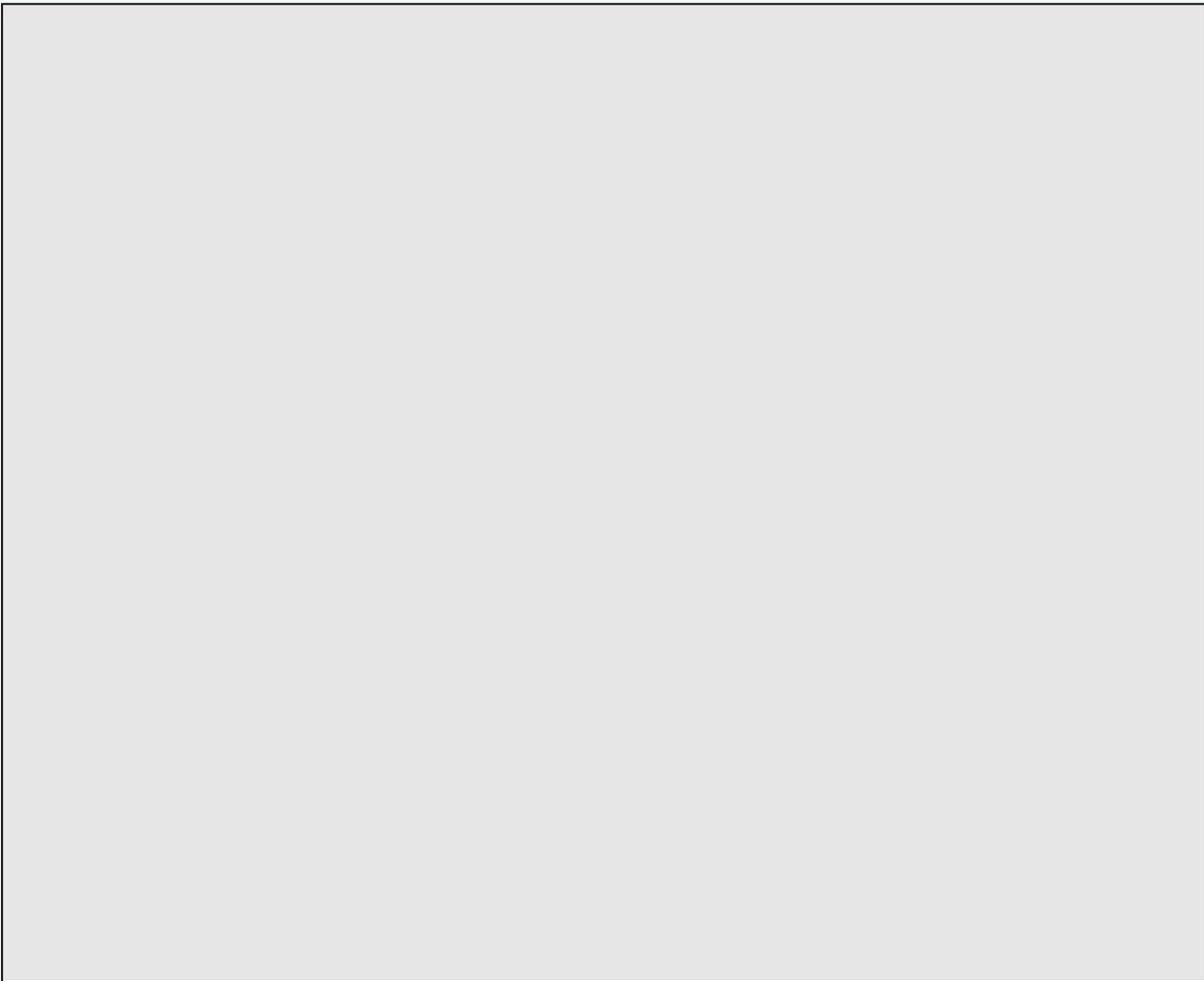
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**In the space below please sketch where the work is to be done. Please show your house, the street, and any sidewalk, curb, driveways or other structures that may need to be excavated or removed and replaced.**



**If you should have any additional questions or concerns, you may contact the Division of Engineering at (630) 256-3200.**

**Application submittals are to be dropped off at the Division of Building & Permits at 65 Water St.**

## Procedures for Utility Permit Application for work within COA ROW Based on Ord. 07-126

Note: steps in this guide are subject to the specific requirements of the ordinance and provide a general overview only of the application process.

1. All contractors, subcontractors, utility companies doing work within the public Right-of-Way must be licensed for that work. Please contact the Engineering Division to determine the appropriate license. (630) 256-3200.
2. Application for work within the Public Right-of-Way is made at the Building & Permits Division, via a "R.O.W." Permit. Record and reference the permit number for all inquiries.
3. Fill out the application and attach, at a minimum, all requested information per Ordinance 07-126, Sec. 42-303 subsection (d) "Minimum General Application Requirements".
4. Pay any associated permit fees as required by the ordinance.
5. The application and all required documentation is routed to the Engineering Division for review.
  - a. Major items of review:
    - i. Professional certification of plans if required
    - ii. IDOT traffic control plan if required
    - iii. Verification of other required permits if required
    - iv. Verification of contractors licensing
    - v. Drawing plans/specs, with exist utilities (field verified) within 30 feet of proposed work, review
    - vi. Verification of minimum Vertical and Horizontal clearances (5' ea)
    - vii. City Fiber conflict notice
    - viii. Landscaping fees paid if required
  - b. Rejections will be in writing, stating the reasons for the rejection.
6. Approvals are governed by the Ordinance, Sec. 42-305 "Effect of Permit".
7. 24/7 Status inquiry may be accomplished via City of Aurora main web pages utilizing the "click to gov" link. Use the permit number to review permit status and comments associated with the review. All other questions may be directed to the Engineering Division at (630) 256-3200– RE: "Right-of-Way Permits".