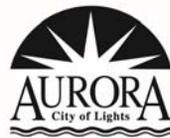


# WHO WE ARE

## About Us

*Located 35 miles west of Chicago, Aurora is the second largest city in Illinois with a population of 199,672. Aurora is known as the “City of Lights” because it was one of the first in the nation to illuminate its streets with electric lights. Situated along the Fox River and the Ronald Regan Memorial Tollway (Interstate 88), the city extends 46 square miles encompassing Kane, DuPage, Kendall and Will counties. Aurora also is home to six public school districts and seven townships. For the latest news, access to an archive of past news releases or to follow the city on Facebook or Twitter, visit the city’s website at [www.aurora-il.org](http://www.aurora-il.org).*



### Speaker Guidelines For City Council Meetings

City Clerk’s Office  
44 E. Downer Place - 2nd Floor  
Aurora, IL 60505  
(630) 256-3070



## SPEAKER GUIDELINES FOR CITY COUNCIL MEETINGS

City of Aurora, IL



Per Sec. 2-102 of the City of Aurora Code of Ordinances, members of the public have the right to speak before the council for up to three (3) minutes during City Council meetings, regularly held at 6:00 p.m. on the second and fourth Tuesday of each month at the City Council chambers. To exercise your right, please follow the guidelines provided for sign-up and deliverance of your message.

## SIGNING UP TO SPEAK

- A written request to address the City Council must be submitted to the City Clerk
  - ⇒ In person (44 E. Downer Pl.-2nd Fl.)
  - ⇒ By e-mail ([cityclerk@aurora-il.org](mailto:cityclerk@aurora-il.org))
- Requests to speak before council must be submitted prior to the calling of the meeting to order.
- All requests must identify the full legal name of the speaker, his/her legal residence, and a phone number where the speaker can be reached.
- If you wish to speak on an item on the meeting agenda, your request must identify the agenda item number and topic on which you wish to speak.
- If you wish to speak on a matter not on the meeting's agenda, your request must identify the topic you wish to address before the council.

## CITIZEN GUIDELINES

- Comments will be limited to three (3) minutes. The use of audio/visual equipment is not permitted.
- If you have literature for the City Council to review, please provide fifteen (15) preprinted copies to the City Clerk prior to the start of the meeting.
- The Mayor will call the speakers by name. Wait until you hear your name to approach the podium. Identify yourself and the topic you wish to address for public record.
- Address all remarks to the City Council as a whole.
- Speakers who disturb the orderly conduct of the meeting may forfeit their right to address the Council and be asked to leave the meeting.
- As per the Robert's Rules of Order, no abusive or profane language, unruly conduct, or personal attack commentary will be tolerated. The Mayor reserves the right to terminate a speaker's comments before the three minute limit is exhausted if these guidelines are violated.