

RLA

City of Aurora, Illinois Raffle License Application



Incomplete applications will not be accepted.

Completed applications may be submitted to: City Clerk's Office, 44 E. Downer Pl.

APPLICATION INFORMATION

Type of Organization:

- Religious [501(c)(3)] Labor [501(c)(5)] Educational [501(c)(3)]
 Charitable [501(c)(3)] Fraternal [501(c)(8) or 501(c)(10)] Veterans [501(c)(19)]

Name of Organization: _____

Address: _____

Telephone #: _____

Applicant's Name: _____

Telephone #: _____

Email Address: _____

Length of time organization has been in existence: _____

Place and date of organization's charter, if applicable:

Place: _____ **Date:** _____

Items required (No later than 14 business days prior to the start of all raffle sales):

- Application Fee**
 - \$5.00 if aggregate prize value is between \$500.00 and \$5,000.00
 - \$25.00 if aggregate prize value is more than \$5,000.00
 - \$25.00 for progressive raffle license
- Articles of Incorporation and/or Charter**
- Organization's Raffle Rules**
- Organization's IRS Letter of Determination (if applicable)**

OFFICER INFORMATION

President/Chairperson's Name: _____

Address: _____

Telephone #: _____ Email: _____

Secretary's Name (if applicable): _____

Address: _____

Telephone #: _____ Email: _____

Treasurer's Name: _____

Address: _____

Telephone #: _____ Email: _____

Raffle Manager's Name: _____

Address: _____

Telephone #: _____ Email: _____

RAFFLE INFORMATION

Traditional

50/50

Progressive

Ticket Sales:

Date(s) of Raffle Ticket Sales (must not exceed 180 days): _____ to _____

Area(s) where Raffle Tickets will be sold: _____

Raffle Ticket Price: _____

Maximum number of tickets to be sold: _____

Drawing(s):

Date(s) and time(s) of raffle drawing: _____

Location of raffle drawing(s): _____

RAFFLE INFORMATION

For Progressive Raffles state the day(s) of the week and when winning chances will be determined:

Sunday: _____

Monday: _____

Tuesday: _____

Wednesday: _____

Thursday: _____

Friday: _____

Saturday: _____

List of Prizes and Retail Cost(s):

Prize		Retail Cost
_____	\$	_____
_____	\$	_____
_____	\$	_____
_____	\$	_____
_____	\$	_____
_____	\$	_____
_____	\$	_____
_____	\$	_____
_____	\$	_____
_____	\$	_____
_____	\$	_____
	Total: \$	_____

BOND INFORMATION

All operation and conduct of raffles shall be under the supervision of a single raffle manager as designated on the license application.

At the time the application is submitted, a manager shall give a **fidelity bond** in the sum of the aggregate retail value of the prizes as set out on the application. The bond shall be in favor of the organization conditioned upon the raffle manager's honesty in the performance of duties. The bond shall provide that notice shall be given in writing to the licensing authority not less than thirty (30) days prior to its cancellation period. If the retail value of the prizes exceeds fifteen thousand (\$15,000), the bond shall be a **corporate surety**.

AFFIDAVIT

The undersigned hereby attest that all statements made herein are true and correct to the best of our knowledge. The undersigned further certify that they have read Chapter 25, Sec. VIII of the City of Aurora Code, and that the organization which they represent is qualified and eligible to obtain a raffle license in the City of Aurora according to the requirements as set for in 230 ILCS 15-0.01 et seq. (State of Illinois Raffles Act) and the City of Aurora Municipal Code Section 25-8, and further certify that we will abide by all rules and regulations as set forth by the State of Illinois and the City of Aurora. Our Audit Information will be returned no later than 30 business days from the conclusion of the raffle.

The undersigned also understands and agrees that failure to comply with any of the requirements of the Raffle Ordinance constitutes a violation, and that whoever violates any of the provisions of this article is guilty of a misdemeanor and may be punished as provided in Sec. 1-10 of the City of Aurora Code of Ordinances.

Applicant

President/Chairman

Secretary

Raffle Manager

Subscribed and sworn to me this _____ day of _____, 20_____.

_____, Notary Public

(SEAL)