

Applicant Checklist:

APPLICATION

You must submit the following once completing the online application:

- A copy of your birth certificate
- A copy of your valid driver's license
- A copy of your valid Emergency Medical Technician/Paramedic Certification (EMT-P)
- A valid Candidate Physical Abilities Test (C.P.A.T.) Certification
- Valid Ladder Climb Certification, not older than 12 twelve months
- Official high school transcript showing completed course hours and a minimum of 2.5 GPA

OR

- Official G.E.D. along with official proof of composite score

OR

- Official college transcript showing completed course hours with minimum of 2.5 GPA

REQUEST FOR PREFERENCE POINTS

You must include the following with the completed Request for Preference Points form:

- Military Preference Points – copy of DD214
- Explorer Post 99 – certificate of completion
- Bi-lingual Ability – no action required until the *hiring phase
- Residency Points – a copy of 3 forms of the proper documentation giving name and address with completed and notarized Residency Affidavit.

Please Note: *The hiring phase begins once the applicant is contacted to take the polygraph examination.