

REQUEST FOR PREFERENCE POINTS FORM

Fire Private Testing

**Completed form and official documents must be received, not postmarked by
November 23rd, 5:00 p.m. CST, City of Aurora 44 E. Downer Pl. Aurora, IL 60507
Attention: Human Resources Department/Fire**

A maximum of fifteen (15) preference points are allowed. All forms with proper documentation must be turned in at the time of application. You must provide your own copies. Documents will not be returned and will become the property of the City of Aurora. No request for points will be accepted after the specified time period. No exceptions will be made.

_____ **MILITARY POINTS:** Applicants who were engaged in active duty or reserves in the military or naval service of the United States for more than one hundred eighty (180) days shall receive five (5) points. **SUBMIT COPY OF DD214 WITH THIS FORM.**

_____ **BILINGUAL (Spanish):** Applicants who are able to speak fluent Spanish shall receive two (2) points. Bilingual ability will be verified by a language proficiency assessment at the time of the *hiring phase. Applicants who are unable to pass the language proficiency assessment will lose the two (2) preference points and position on the eligibility list will be readjusted.

_____ **EXPLORER POST 99:** Applicants who have been certified by the Aurora Fire Department as having successfully completed the Aurora Fire Department Explorer program shall receive three (3) points. **CERTIFICATE OF COMPLETION MUST BE SUBMITTED WITH THIS FORM.**

_____ **RESIDENCY POINTS:** Applicants who have lived within the corporate limits of the City of Aurora, IL for the past two (2) years and maintains residency up to the time of appointment, shall receive five (5) residency points. Applicants will sign and have notarized, an affidavit confirming the past two (2) years of residency and submit three (3) forms of documentation giving your name and address. Failure to maintain residency will result in the loss of the five (5) residency points and readjustment of position on the eligibility list. A P.O. Box address is not acceptable. We do not need statement portions of any document, only the part showing your name and address.

Recommended forms of documentation are:

Paycheck stub	Tax Bill / Return	Driver's License
Utility Bill	Charge Account Bill	Bank Statement
Voter's Registration	Other Government Issued I.D. or Document	

Other forms of documentation are subject to commission approval. Do not use rental lease, payment receipts, or I.D. cards.

I do hereby make application for the above preference points as indicated. I understand that providing false or misleading information will be grounds for elimination from further consideration or readjustment of position on the eligibility list. I understand that I must meet the video-based job simulation exam cutoff score before any preference points can be applied.

Name (please print)

Date

Please Note: *The hiring phase begins once the applicant is contacted to take the polygraph examination.