



Date: _____

VACANT PROPERTY STATUS ACKNOWLEDGEMENT

This form is to be used **ONLY** for the purpose of updating the status of a property.
This form should **NOT** be used for registration purposes.

The property located at: _____ is vacant and/or for sale and will remain vacant, for the entire license period. A Vacant Property Registration notice will be sent to me to register in the Vacant Licensing program.

Please complete the following:

Owner(s) Name

Owner(s) Address City State Zipcode

Agent(s) Name

Agent(s) Address City State Zipcode

Due date to register the property listed above is: _____

I understand that I:

- Acknowledge to the City of Aurora that my property is vacant and will remain vacant and/or for sale as of: _____
- Must register my vacant property per City of Aurora Ordinance O16-004 amending Chapter 12. Failure to do so shall result in the City filing a case for administrative hearings and fines in addition to the applicable registration fee may be assessed.

Signature of Undersigned (Property Owner/Agent) Print Name

Note: If at any time the above occupancy changes, the Division of Property Standards must be notified **within 10 business days**. Failure to do so may result in a fine of up to \$500 in addition to the applicable license fee.

DO NOT WRITE BELOW THIS LINE

Date: _____ Case #: _____ File Date: _____

City of Aurora Division of Property Standards-1 S. Broadway, Aurora IL 60505. Phone (630) 256-3770 Fax (630) 256-3789 Website: aurora-il.org

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